

# AGENDA

**Meeting:** MARLBOROUGH AREA BOARD

**Place:** Marlborough Town Hall, Council Offices, 5 High Street, Marlborough SN8 1AA

**Date:** Tuesday 29 January 2013

**Time:** 7.00 pm

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Including the Parishes of Aldbourne, Avebury, Baydon, Berwick Bassett & Winterbourne Monkton, Broad Hinton & Winterbourne Bassett, Chilton Foliat, East Kennet, Froxfield, Fyfield & West Overton, Marlborough, Mildenhall, Ogbourne St Andrew, Ogbourne St George, Preshute, Ramsbury & Axford and Savernake

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this agenda to James Hazlewood (Senior Democratic Services Officer) on 01722 434250 / [james.hazlewood@wiltshire.gov.uk](mailto:james.hazlewood@wiltshire.gov.uk) ;

Or Andrew Jack (Marlborough Community Area Manager) on 01225 713109 / [andrew.jack@wiltshire.gov.uk](mailto:andrew.jack@wiltshire.gov.uk).

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk).

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Unitary Councillors

Peggy Dow	Marlborough East
Nick Fogg ( <b>Vice Chairman</b> )	Marlborough West
Chris Humphries ( <b>Chairman</b> )	Aldbourn & Ramsbury
Jemima Milton	West Selkley

## Items to be considered

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### 1 **Chairman's Welcome and Introductions**

### 2 **Apologies for Absence**

### 3 **Minutes** (*Pages 3 - 22*)

- a. To approve and sign as a correct record the minutes of the meeting held on 27 November 2012
- b. Update on actions and outcomes arising.

### 4 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

### 5 **Information Items**

To note the following items for information – written briefing notes are available in the full agenda pack, or online. If you would like the Area Board to consider or discuss any of these items in more detail, please speak to the Community Area Manager, or the Democratic Services Officer.

5a **Wiltshire Online - Connectivity and Provision** (*Pages 23 - 24*)

5b **The Legacy of 2012** (*Pages 25 - 26*)

### 6 **Kennet Place car park**

To consider a recommendation that the Kennet Place car park be downgraded from a Premium to a Standard car park, to make parking prices more affordable and to help increase use of this town centre car park.

### 7 **Pedestrian Crossing at Bridewell Street**

The Area Board is asked to note that, following the refusal of a planning application for the demolition of a listed wall to allow a pedestrian crossing to be installed on Bridewell Street, Marlborough, no appeal has been lodged to date.

### 8 **Parish Forum Traffic Initiative**

To receive an update from the Parish Forum on the initiative to develop individual traffic plans for rural villages in the Marlborough Community Area, to help the villages reclaim the roads from traffic.

**9 Visiting Cabinet Representative - Councillor Dick Tonge**

Councillor Dick Tonge, Cabinet Representative for Highways and Transport, will give a brief overview of that area of responsibility and respond to any questions.

*(Note: Written questions may be submitted in advance – please email to [james.hazlewood@wiltshire.gov.uk](mailto:james.hazlewood@wiltshire.gov.uk) by 10am on Thursday 24 January 2013)*

**10 Youth Service Update (Pages 27 - 28)**

To update the Area Board on current integrated youth services in the Marlborough Community Area.

**11 Police and Crime Plan (Pages 29 - 30)**

To receive a presentation from the Police and Crime Commissioner (PCC) for Wiltshire and Swindon as part of the consultation on the draft Police and Crime Plan.

**12 Community Area Transport Group (CATG) (Pages 31 - 34)**

To receive an update from the Community Area Transport Group (CATG) and to consider any recommendations arising.

**13 Community Area Grant Scheme (Pages 35 - 84)**

The Wiltshire Councillors will consider 8 applications to the Community Area Grants Scheme.

Copies of the completed application forms and grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at <http://www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm>

**14 Surplus Area Board Funding (Pages 85 - 90)**

To consider how to allocate any remaining Area Board funding. A proposal is attached to the agenda.

**15 Area Board Achievements (Pages 91 - 94)**

Opportunity to look back at the achievements of the Area Board over the last 4 years, with an opportunity for discussion, and suggestions for the future.

**16 Partner Updates (Pages 95 - 104)**

To note the attached written Partner updates. In view of the length of the agenda, no additional updates will be invited at the meeting.

- a. Wiltshire Police
- b. Wiltshire Fire and Rescue
- c. NHS Wiltshire
- d. Parish Forum
- e. Town / Parish Councils
- f. MADT (Marlborough Area Development Trust)
- g. Community Area Young People's Issues Group (CAYPIG) / Youth Advisory Group (YAG)

**17 Any Other Questions**

The Chairman will invite any remaining questions from the floor.

**18 Evaluation and Close (Pages 105 - 106)**

To note the attached forward plan.

The next meeting of the Marlborough Area Board will be held on 28 May 2013 at 7.00pm, at the Town Hall (venue TBC).

**Future Meeting Dates**

**Tuesday, 28 May 2013**

7.00 pm

*Marlborough Town Hall – TBC*

**Tuesday, 16 July 2013**

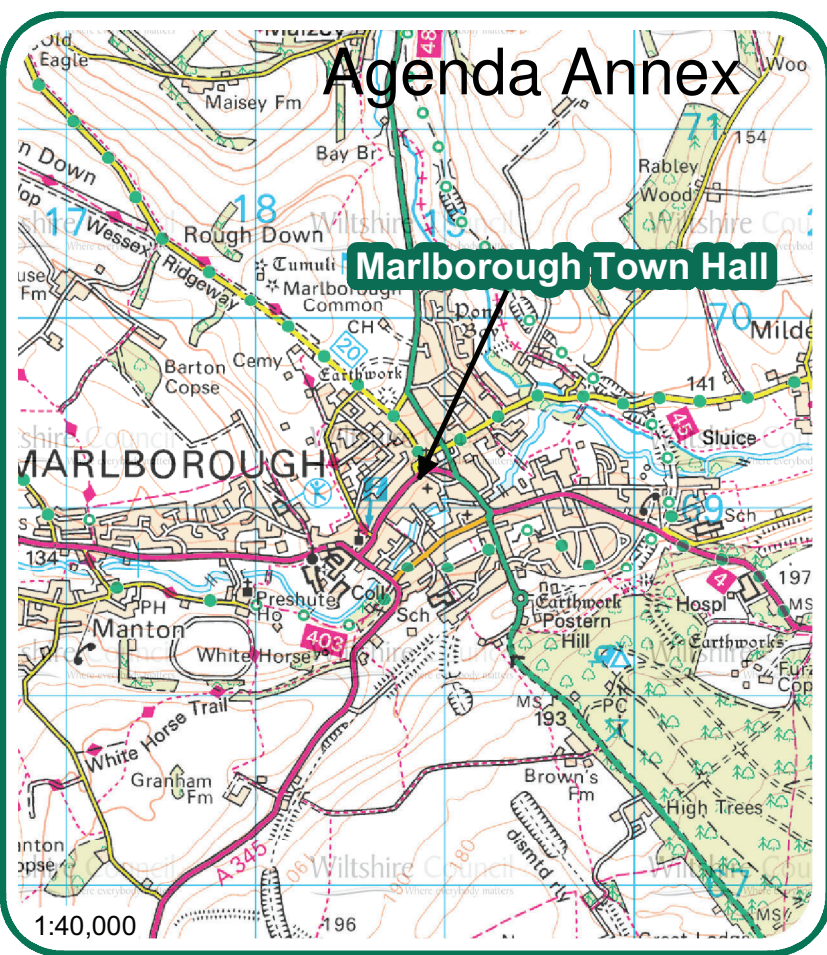
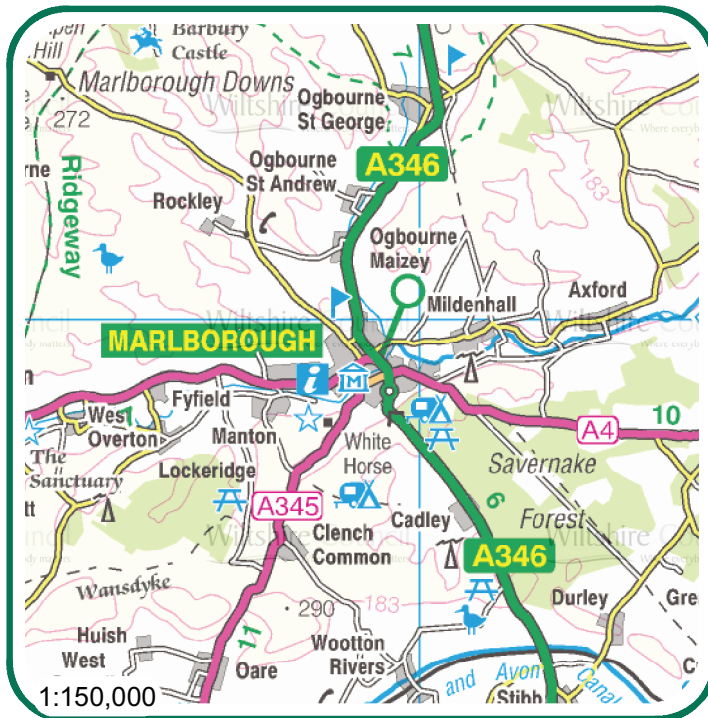
7.00pm

Broad Hinton Village Hall, Yew Tree Lane, Broad  
Hinton SN4 9RH

**Tuesday, 24 September 2013**

7.00pm

Marlborough Town Hall, 5 High St, Marlborough SN8  
1AA



**Marlborough Town Hall**  
**High Street**  
**Marlborough**  
**SN8 1AA**

**Wiltshire Council**  
 Where everybody matters



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# MINUTES

**Meeting:** MARLBOROUGH AREA BOARD  
**Place:** Kennet Valley Hall, Lockeridge, Marlborough SN8 4EL  
**Date:** 27 November 2012  
**Start Time:** 7.00 pm  
**Finish Time:** 8.55 pm

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Please direct any enquiries on these minutes to:

James Hazlewood (Senior Democratic Services Officer), Tel: 01722 434250 or (e-mail) [james.hazlewood@wiltshire.gov.uk](mailto:james.hazlewood@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Chris Humphries (Chairman), Cllr Nick Fogg (Vice Chairman) and  
Cllr Jemima Milton

Cllr Christopher Newbury

### **Wiltshire Council Officers**

Andrew Jack, Marlborough Community Area Manager  
Mia Fairfield, Media Relations Officer  
Jan Bowra, Youth Development Coordinator  
Martin Cook, Area Highways Engineer  
Nicole Smith, Head of Strategic Housing  
James Hazlewood, Senior Democratic Services Officer

### **Town and Parish Councils**

Marlborough Town Council – Val Compton, Stewart Dobson, Noel Barrett-Morton,  
Margaret Rose, Bryan Castle, Guy Loosemore, R Pitts

Broad Hinton & Winterbourne Bassett Parish Council – James Keith, R Horton, D  
Clarke

**Partners**

Wiltshire Police – Inspector Matthew Armstrong

Wiltshire Fire & Rescue Service – Mike Franklin

NHS Wiltshire – Sarah MacLennan, Amy Bird

Wiltshire Clinical Commissioning Group (CCG) – Debbie Fielding

Parish Forum – (James Keith)

Aster Communities – Dave Ball

Marlborough News Online – Tony Millett, Nigel Goodwin

**Total in attendance: 55**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and invited the Councillors and Officers present to introduce themselves.</p> <p>The Chairman also invited the parish representatives who were in attendance to introduce themselves.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from the following:</p> <ul style="list-style-type: none"> <li>• Councillor Peggy Dow</li> <li>• Councillor Keith Humphries, Cabinet Member for Public Health, who had been due to attend for item 7. It was noted that Amy Bird, Public Health Consultant, was present in place of Cllr Keith Humphries.</li> <li>• James Cawley, Service Director for the Marlborough Area Board</li> <li>• Sheila Glass – Ramsbury and Axford Parish Council</li> <li>• Alan Phizacklea – Aldbourne Parish Council</li> <li>• Martin Cook – Marlborough Area Development Trust</li> <li>• Claire Perry – MP for Devizes</li> </ul>
3	<p><u>Minutes</u></p> <p>The minutes of the meeting on 25 September 2012 were approved as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Information Items</u></p> <p>The Chairman noted that the following written information items were set out in the agenda pack:</p> <ol style="list-style-type: none"> <li>a. Informal Adult Education – update (pages 9-10)</li> <li>b. Understanding Autism (pages 11-14)</li> <li>c. Impact of Welfare Reform (pages 15-16)</li> </ol>

## Partner Updates

### **a. Wiltshire Police**

The meeting welcomed Inspector Matt Armstrong, who had taken up the position of Devizes Sector Inspector on 1 October.

Inspector Armstrong referred to the written report at pages 17-18 of the agenda, noting the Queen's Award received by the Bluz 'n' Zuz initiative, which had started in Marlborough.

Inspector Armstrong also confirmed that he supported the principle of CCTV as a deterrent, and to promote community safety, rather than for traditional policing purposes. He acknowledged that funding for CCTV may be difficult to justify in the current climate, but that it could offer significant benefits.

The meeting's attention was also drawn to the "Stay out Stranger" initiative. This sought to educate vulnerable people who may be targeted by distraction burglaries. The project could take referrals and could also offer home visits, to provide door stickers.

### **b. Wiltshire Fire and Rescue**

Mike Franklin of Wiltshire Fire and Rescue noted the written report set out at pages 19-20 of the agenda, commenting that there had been no fires during the period. However, there had been a high level of activity with pro-active work to raise awareness of the need to have chimneys swept at this time of year.

In response to questions, Mike commented that the Fire and Rescue Service would attend flooded premises to save life, but was not funded to undertake flood prevention work. Mike undertook to find out the number of flood-related callouts in the Marlborough Community Area for the minutes. (**Note** – *Subsequent to the meeting, Mike clarified that there had been no call outs to flooding incidents in the Marlborough Community Area, and the Marlborough crews had not been called to attend any flooding incidents elsewhere*).

### **c. NHS Wiltshire**

Noted the written report at pages 21-22 of the agenda.

### **d. Parish Forum**

James Keith, Chairman of the Parish Forum, reported that the Traffic Project continued to progress well, with 9 plans under discussion with some projected to be complete before the end of 2012.

James also sought clarification as regards the Chairmanship of the Area

	<p>Board, in light of the recent decision of the Standards Committee to censure the Chairman over a complaint under the Councillors' Code of Conduct.</p> <p>In reply the Chairman gave the same statement he had made to the Parish Councils in his division, stating that he had resigned from the Conservative Group and would continue to discharge his functions as the elected Councillor for Aldbourne and Ramsbury, now as a member of the Independent Group.</p> <p>Councillor Jemima Milton added that she was sad that this had to be discussed, but that it was a matter of public record that the Leader of the Council had asked the Board to consider the Chairmanship in light of the Standards outcome. Councillor Milton's view was that Councillor Humphries should not continue as Chairman.</p> <p>Councillor Nick Fogg added that, as Vice-Chairman, he had sought opinion on this matter from a number of key Area Board stakeholders. It was a difficult issue, and there had been no clear consensus. However, it had been noted that there was only one further meeting remaining before the May 2013 elections. In addition, advice had been given that the Area Board had no legal or procedural mechanism to remove a Chairman, and Councillor Humphries had indicated that he wished to remain Chairman. As such, no action had been taken at this time, and so Councillor Humphries remained as Chairman.</p> <p><b>e. Town / Parish Councils</b></p> <p>There were no updates from Parish Councils.</p> <p><b>f. MADT (Marlborough Area Development Trust)</b></p> <p>There was no update from MADT.</p> <p><b>g. CAYPIG (Community Area Young People's Issues Group) / YAG (Youth Advisory Group)</b></p> <p>Jan Bowra, Youth Development Coordinator, noted that the CAYPIG continued to meet and to plan fundraising activities for the proposals to install floodlights at the Skatepark.</p> <p><b>h. WIN (Wiltshire Involvement Network)</b></p> <p>Noted the written update from WIN at pages 23-24 of the agenda.</p>
7	<p><u>Visiting Cabinet Representative - Councillor Keith Humphries</u></p> <p>The Chairman welcomed Amy Bird, public health consultant, who was present in</p>

	<p>place of Councillor Keith Humphries, to speak about the transition of Public Health services from the Primary Care Trust to Wiltshire Council under the reorganisation of the NHS.</p> <p>The Public Health team worked to promote healthy lifestyles, to ensure healthy practices and to manage infectious diseases, through screening programmes, campaigns and responding to emergencies.</p> <p>The overarching themes of the Public Health outcomes framework were reducing inequalities and extending life.</p> <p>In response to questions, Amy explained that work was also done to address health inequalities between men and women. Educational programmes were also run for young people to promote healthy lifestyles from a young age, and this could take referrals from GPs.</p> <p>Amy explained that the gap in life expectancy based on social position was not particular to Wiltshire, but was a national trend. There were a number of potential causes, including the difficulty in providing local healthcare in deprived areas, literacy rates, and people being paid by the hour which disinclined people to take time off to see their GP.</p> <p>Amy confirmed that the Public Health team worked with a range of partners to address some of the root causes of health inequalities, such as fuel poverty.</p>
8	<p><u>Update on NHS reforms, national and local, including development of Clinical Commissioning Groups</u></p> <p>The Chairman welcome Sarah MacLennan, Head of Communications and Public Engagement at NHS Wiltshire, who was present to give an update on the national reforms of the NHS.</p> <p>The reforms which had been enacted by parliament in January 2012 represented the biggest change to the NHS since its inception. The main changes saw Strategic Health Authorities and Primary Care Trusts being discontinued as of April 2013, with Clinical Commissioning Groups (CCGs) taking over the commissioning of healthcare, and local Authorities taking over responsibility for Public Health.</p> <p>Diagrams showing the outgoing and in the incoming systems are attached as Appendix 1.</p> <p>Deborah Fielding, Accountable Officer (Designate) at Wiltshire CCG, then gave an overview of how the changes would impact on Wiltshire. In general it was welcomed that GPs were taking over the commissioning of services through the CCG, as they were well placed to have the full local picture, and to oversee the services that individual localities required. The Wiltshire CCG would be one of</p>

	<p>the largest and was coterminous with Wiltshire Council which would present opportunities for linking up services.</p> <p>The CCG was currently going through an authorisation process to demonstrate that the governance systems were in place prior to being given their budget which would be around £500 million. It was also noted that the CCG would be financially sustainable, thanks in large part to the work of the PCT to hand over a good financial position.</p> <p>Prior to inviting questions, Deborah introduce Dr Richard Hook, a local GP and board member of the North and East Wiltshire CCG.</p> <ul style="list-style-type: none"> <li>• Responding to a question, Dr Hook stated that there were no plans to discontinue using Savernake Hospital. The site was owned by Great Western Hospital, although the CCG could influence how it was used based on the Community Services Review.</li> <li>• It was hoped that there would be public input to the CCG through ongoing local presence at meetings such as the Area Board, and through Healthwatch and the board of the CCG.</li> <li>• It was noted that the CCG was not responsible for commissioning dentistry services. However, comments on Marlborough residents having to register with dental surgeries in Hungerford would be passed on, as it was thought that at least one dental surgery in Marlborough had an open list.</li> </ul>
9	<p><u>Housing Need and Review of Wiltshire’s Housing Allocations system</u></p> <p>The Chairman welcomed Nicole Smith, Head of Strategic Housing at Wiltshire Council, and Dave Ball from Aster, who were present to speak about housing need in the Marlborough Community Area and the review of Wiltshire’s Housing Allocations system.</p> <p>Nicole introduced the item, by outlining some statistical information on the population, basic stock profile and housing register in relation to the Marlborough Community Area. This information is attached as Appendix 2 to these minutes.</p> <p>In relation to lettings going to local people, Nicole noted that 90% of new letting had gone to people with a local connection (18 out of 20 in the community area).</p> <p>Nicole also explained about the new arrangements on underoccupation. Working age tenants who were underoccupying by one bedroom would have a 14% reduction in their housing benefit, with a 25% reduction for two or more bedrooms. 21 households in the Marlborough Community Area had been identified as forecast to lose £20+ per week, and work was being done to</p>

prepare these households in advance of the new arrangements taking effect in April.

Dave Ball set out the background to Aster Group, and explained that £1.5 million savings identified through the Customer Boards was being reinvested into communities, including projects such as the Acres in Marlborough, where £21K had been spent on environmental works. Other projects included community activities, and the neighbourhood approach, whereby neighbourhood “zones” were given £16K to spend on local improvements and priorities.

Nicole then sought input from the meeting on the review of the Council’s Housing Allocations system. Those present were asked to give their views on a number of issues relating to how applicant qualified for social housing. Those present were invited to give their views using the electronic voting handsets:

**Question 1 – How should Wiltshire Council consider local connection?**

- |   |          |
|---|----------|
| a. Maintain an open housing register for all            | 2 votes  |
| b. A local connection to Wiltshire is required to join  | 1 votes  |
| c. Priority to those with a local connection to an area | 12 votes |

**Question 2 – What is a local connection to an area?**

- |  |          |
|--|----------|
| a. Employed in the area                  | 21 votes |
| b. Lives of previously lived in the area | 17 votes |
| c. Family currently reside in the area   | 20 votes |

**Question 3 – Should additional priorities be given to the following?**

- |   |          |
|---|----------|
| a. Under Occupation                     | 16 votes |
| b. Employment                           | 17 votes |
| c. Training                             | 8 votes  |
| d. Those who volunteer in the community | 12 votes |

**Question 4 – Should we include any exclusions within the policy?**

- |   |          |
|---|----------|
| a. Those with no identified housing need                | 16 votes |
| b. Those evicted or caused severe Anti-Social Behaviour | 18 votes |
| c. Those with significant rent arrears                  | 12 votes |

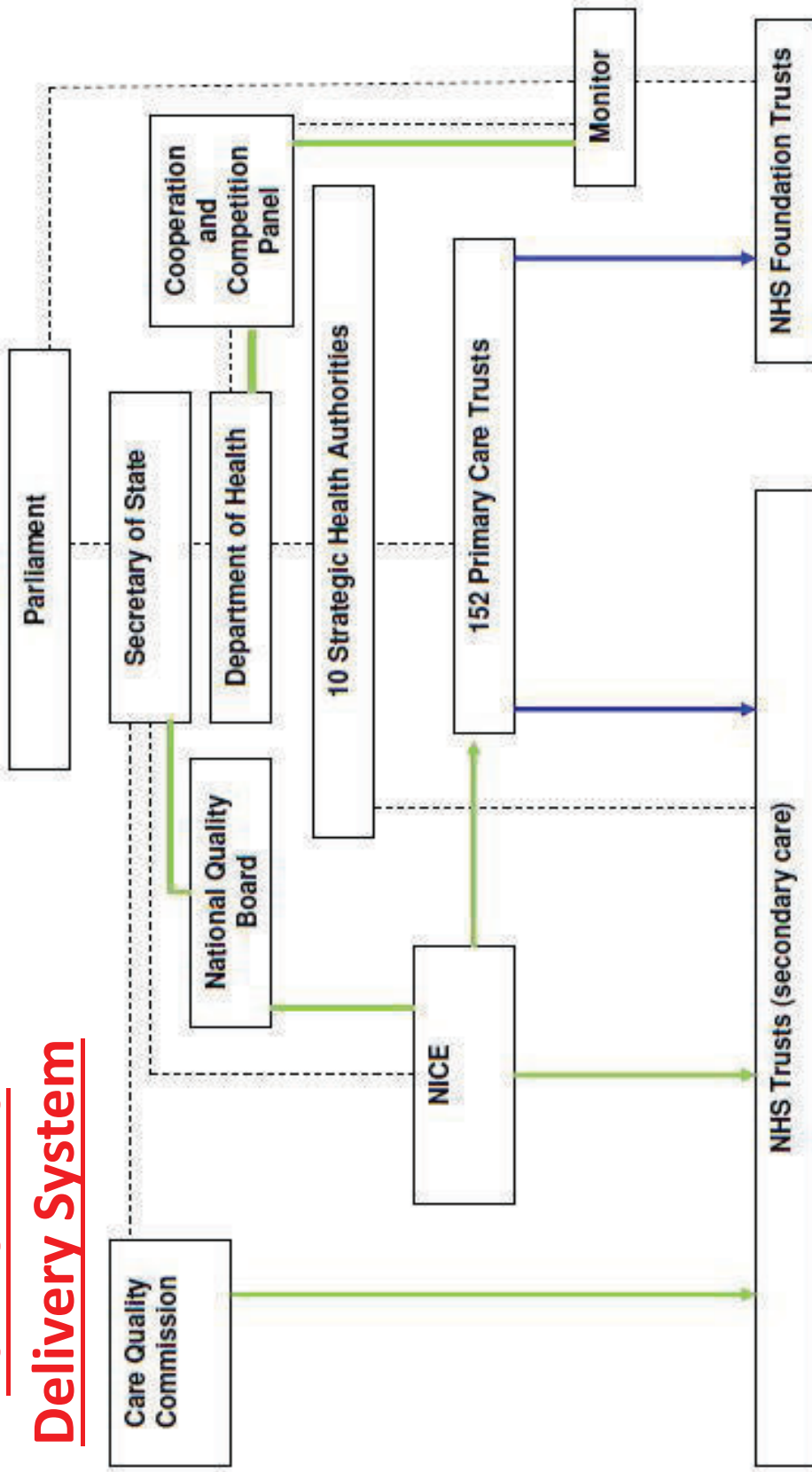
Nicole thanked everyone for taking part, and emphasised that anyone who wished to get more involved with the review could contact her on 01225 776655

	/ <a href="mailto:Nicole.smith@wiltshire.gov.uk">Nicole.smith@wiltshire.gov.uk</a>
10	<p><u>Community Area Grant Scheme</u></p> <p>The Area Board considered 5 applications for Community Area Grant funding. In view of the hour, it was noted that applications 1-4 (as listed in the report) all met the grants criteria, and that application 5 (Grove Farm Woodland Skills and Survival Centre) had been deferred to the January meeting, to allow for further information to be sought. The Chairman invited questions and comments on each application, prior to asking the floor for a show of hands. The Area Board then voted on the applications en bloc.</p> <p><b><u>Decision</u></b>  <b>Aldbourn Memorial Hall was awarded £2,358 towards installing a new cooker hood to the Hall's kitchen in order to be compliant with new Health &amp; Safety regulations.</b>  <b><i>Reason – The application met the Community Area Grants Criteria 2011/12 and would help maintain this community facility.</i></b></p> <p><b><u>Decision</u></b>  <b>Marlborough Communities Market was awarded £5,000 towards purchasing new modular umbrellas for street markets.</b>  <b><i>Reason – The application met the Community Area Grants Criteria 2011/12 and would help support this initiative.</i></b></p> <p><b><u>Decision</u></b>  <b>Broad Hinton Youth Club was awarded £1,109 towards establishing a new youth group in the village</b>  <b><i>Reason – The application met the Community Area Grants Criteria 2011/12 and would help set up this new community facility for young people in the village.</i></b></p> <p><b><u>Decision</u></b>  <b>Marlborough Bowls Club was awarded £1,851 towards replacing the bowls clubhouse floor which also serves as indoor bowling rinks</b>  <b><i>Reason – The application met the Community Area Grants Criteria 2011/12 and would help support this community facility.</i></b></p>
11	<p><u>Community Area Transport Group (CATG)</u></p> <p>Andrew Jack, Marlborough Community Area Manager, presented the report at page 65 of the agenda, which updated the Area Board on the previous meeting of the Community Area Transport Group (CATG), and set out a number of recommendations for approval.</p> <p><b><u>Decision</u></b>  <b>The Marlborough Area Board approved the recommendations of the CATG</b></p>

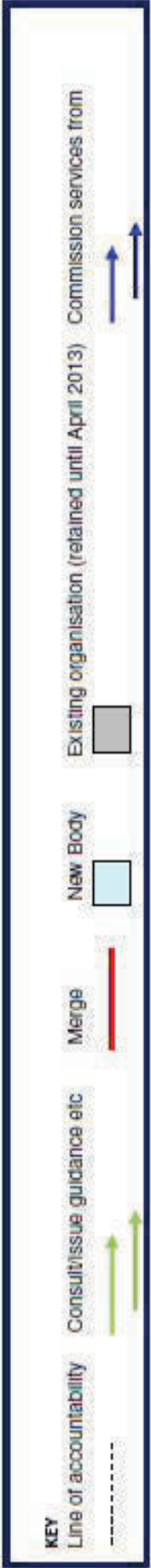
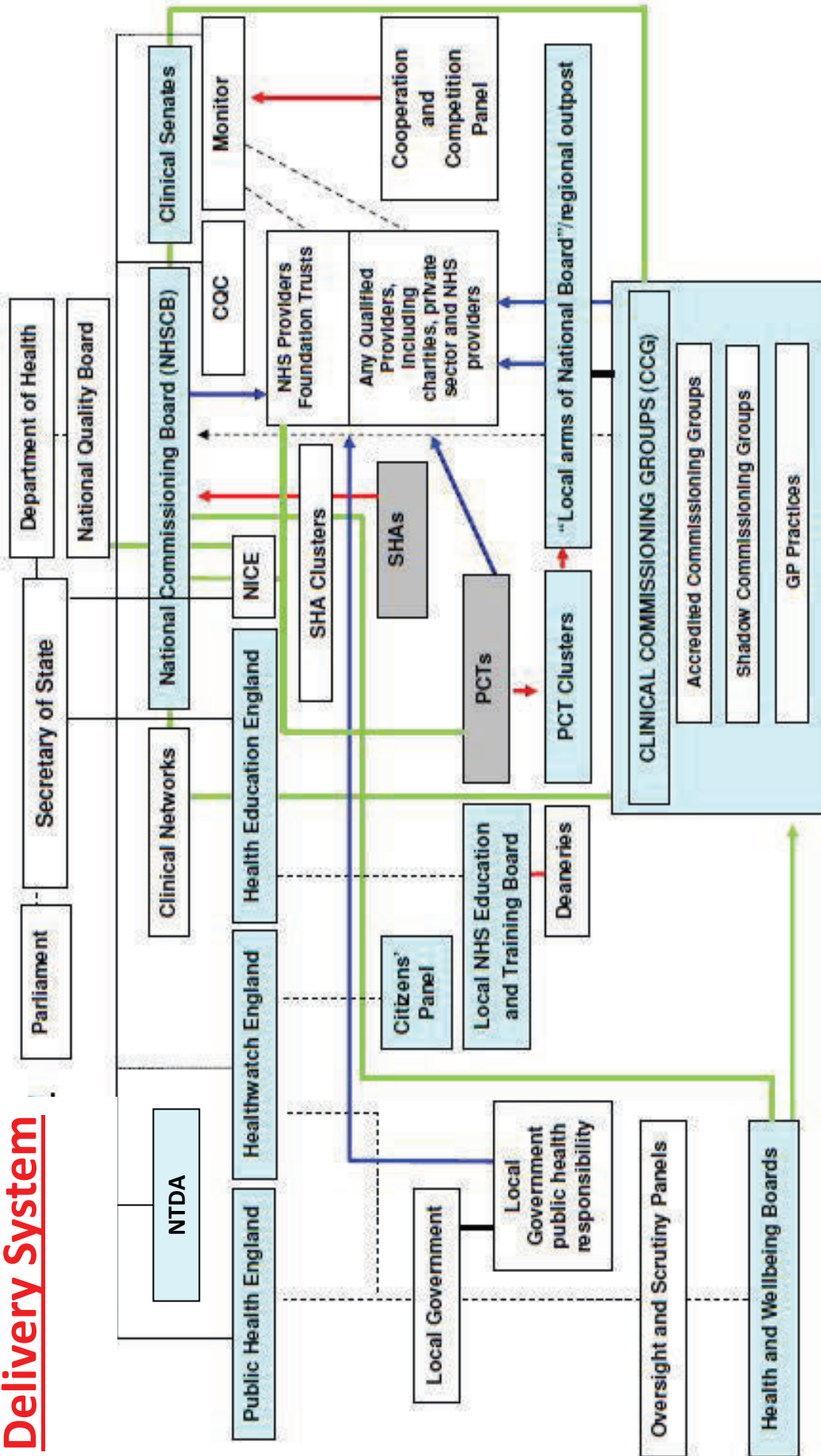
	<p>meeting on 16 October, specifically:</p> <ul style="list-style-type: none"> <li>• <b>Approval of £7K towards the scheme for pedestrian safety on A4361 at Avebury Trusloe, subject to the final contribution from Avebury Parish Council.</b></li> <li>• <b>Agreement to locate the bench by the bus stops outside Lloyd's Bank on Marlborough High Street.</b></li> <li>• <b>Approval to site the Speed Indicator Device (SID) at Poulton Hill, with the SID to spend equal time facing in each direction.</b></li> </ul>
12	<p><u>Any Other Questions</u></p> <p>There were none.</p>
13	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending and wished everyone present a Happy Christmas and New Year.</p> <p>It was noted that the meeting of the Marlborough Area Board would be on Tuesday 29 January 2013, 7pm at Marlborough Town Hall, Council Offices, 5 High Street, Marlborough SN8 1AA. This would be the last meeting of the Area Board before the elections in May 2013, as the meeting originally scheduled for March had been cancelled due to the proximity to the elections.</p>
<p><u>Appendix 1 - Outgoing and incoming NHS arrangements</u></p>	
<p><u>Appendix 2 - Marlborough Community Area: Population, housing stock profile, and register overview</u></p>	



# Former NHS Delivery System



# Current NHS Delivery System



# Marlborough

## Understanding your area

Total population : 17,860

Children 0 – 15	3,930	22%
Working Age	9,880	55.3%
Retirement over 65	4,050	22.7%

Median House price in Marlborough £280,000

Nicole Smith



## Basic Stock Profile of Marlborough



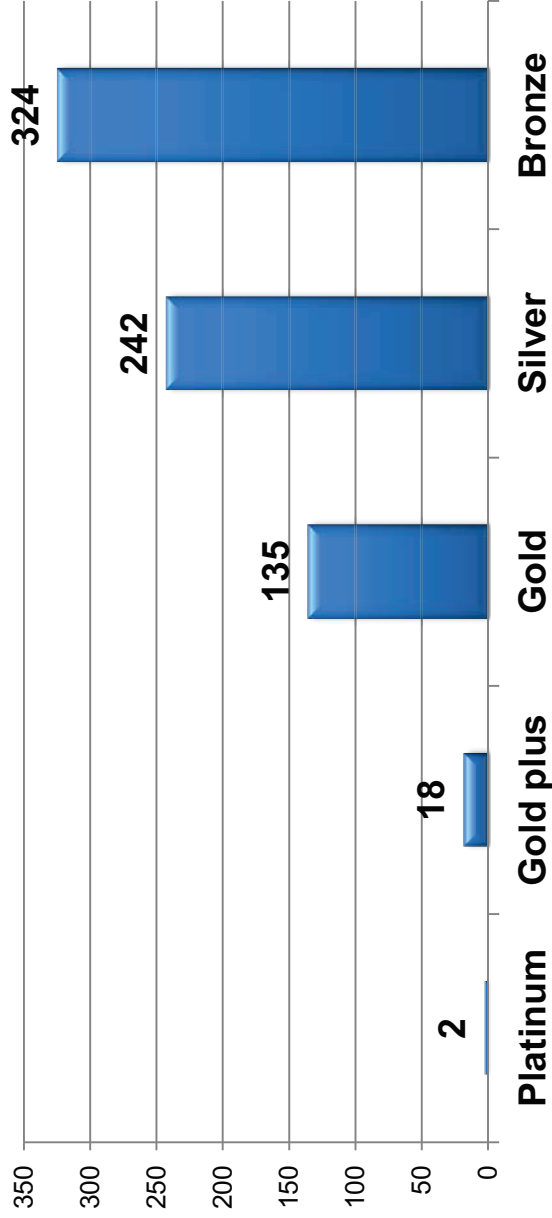
- 52.3% Owner Occupied
- 24.3% Social Housing
- 19.8% Private
- 3.7% Other

Proposed homes to be built 2006 – 2026 (Core Strategy) 850

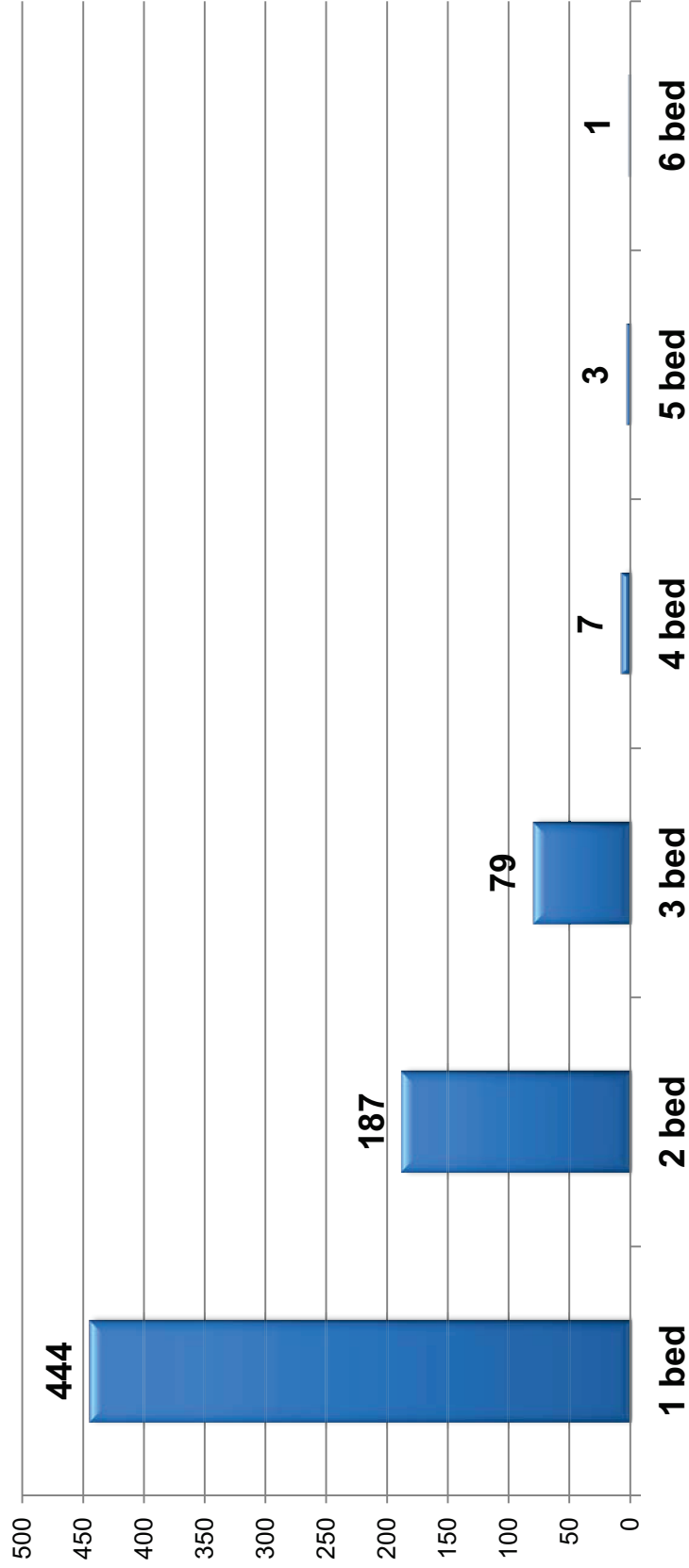
Delivered 19 new affordable homes during 2010 to 2012

# Housing Register Breakdown

Total on the Housing Register **17,088**  
**721** Households with a 1<sup>st</sup> preference for Marlborough



# Housing Register Household by Bedsizes



## Rural Needs Survey

**Ogbourne St George Survey completed in March 2012 with a 32% return rate**

### Highlights:

#### Type of affordable housing need Ogbourne St George

Subsidised rented	1x one bed, 3x two bed, 3x three bed
Low cost ownership	None
Sheltered	None
Supported	None



# Social Housing Lettings in Marlborough

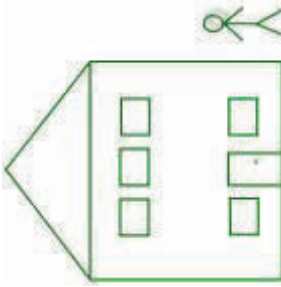


Total lettings across Wiltshire since April 2012 **611** households  
 Lettings in Marlborough **20** with **18** Households with a local connection  
 Breakdown on reason for local connection

- 10** Households had family connections in Marlborough
- 2** Employed in the Marlborough area
- 8** Lives or previously lived in the Marlborough area

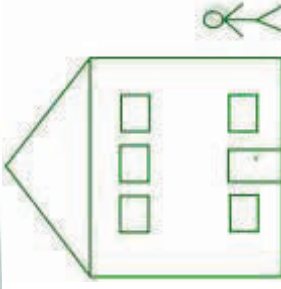
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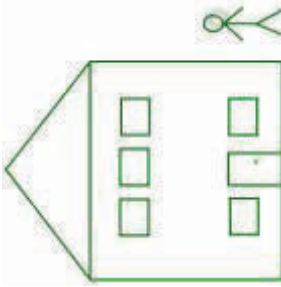


# Under Occupation

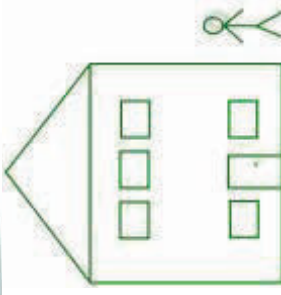
## 94 Households in Marlborough



Landlord	Total number of households affected	Numbers of households losing £10-£20 pw	Numbers of households losing £20+ pw
Aster	76	57	19
Guinness	2	2	0
Southern Housing	12	10	2
Sovereign	4	4	0
<b>TOTAL</b>	<b>94</b>	<b>73</b>	<b>21</b>



# Under Occupation



Currently living in a	Needs a...		Total
	1 bed	2 bed	
2 bed	48		48
3 bed	20	24	44
4 bed	0	1	1
5 bed	1	0	1
<b>Total</b>	<b>69</b>	<b>25</b>	<b>94</b>

<b>Subject:</b>	<b>Wiltshire Online: Connectivity and Provision</b>
<b>Officer Contact Details:</b>	<b>Wiltshire Online Team</b>
<b>Weblink:</b>	<a href="http://www.wiltshireonline.org">www.wiltshireonline.org</a>

## Summary of Announcement:

The Wiltshire Online Programme aims to bring availability of standard and superfast broadband to homes and businesses across the county.

The main aims of the programme are:

- A minimum of 85%, hopefully up to 95% of premises being able to access superfast broadband by 2015
- All premises to have access to a minimum broadband service of 2Mbps by 2015.

The procurement for superfast broadband was launched on 2 July with British Telecom being announced as preferred bidder on the 12 November. Following a period of contract finalisation and final approval by the government, Wiltshire Council is anticipating signing the contract at the end of January.

In February, the Wiltshire Online Programme should then be able to provide details about the overall percentage coverage of superfast broadband, the technologies to be used and high level information about the rollout plans. An update will be given to Area Boards either by providing a chairman's announcement and links to the Wiltshire Online Web site, or by a presentation.

Once the contract has been awarded, BT will build their delivery team and start upon their detailed surveying of the infrastructure across Wiltshire. Surveying will occur in phases across Wiltshire with the network rollout following shortly afterwards in that area. The timescales for this and the number of surveys to be completed will be shared after the award of the contract.

Though specific information about each community area will not be available from February, the Wiltshire Online Programme will be able to provide more specific information as the project progresses through the phases of implementation. Ahead of each phase each Community Area affected will be provided with detailed information about the forthcoming rollout particulars, including, practical advice and also guidance on how to respond to any questions.

At any time the website [www.wiltshireonline.org](http://www.wiltshireonline.org) will have the most up to date information and the Wiltshire Online Team is available to speak to.

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<b>Subject:</b>	<b>Legacy for Wiltshire</b>
<b>Officer Contact Details:</b>	Carlene Robinson Senior Project Support Officer 01225 713152 <a href="mailto:Carlene.robinson@wiltshire.gov.uk">Carlene.robinson@wiltshire.gov.uk</a>
<b>Weblink:</b>	Follow 2012 A year of Celebration at:  
<b>Further details available:</b>	Carlene Robinson Senior Project Support Officer 01225 713152 <a href="mailto:Carlene.robinson@wiltshire.gov.uk">Carlene.robinson@wiltshire.gov.uk</a>

## Summary of Announcement:

2012 has been an overwhelming success for Wiltshire and it was wonderful to see our communities come together and celebrate. The community spirit and sense of pride that was apparent across the county was unique, and to see more than half our population attend the events just shows what we can achieve when we work together.

The challenge now is to keep that spirit and sense of achievement and pride alive, and to create a lasting legacy for Wiltshire. Keeping the momentum of last year going into 2013 and beyond will be good for our county. We need to take every opportunity to encourage communities to continue to come together, to take action to keep our economy buoyant and to encourage people to keep active and healthy.

This year we held a series of community evening events that provided a forum to share ideas and plans and to update on key information. We would like to reconvene these meetings in the new year to focus on what we can do in 2013 to create a lasting legacy and by working together how we keep the success of the last great year going.

We would like to invite you to attend one of the following events;

**Thursday 31 January, at County Hall, Trowbridge**

**Thursday 7 February at the Town Hall, Chippenham**

**Thursday 21 February at the Guild Hall, Salisbury**

**Wednesday 27 February at the Corn Exchange, Devizes**

All the evenings will start with tea and cakes at 6pm. The meeting will start at 6.30pm, finishing by 8pm.

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# Agenda Item 10

## Chairman's Announcements

<b>Subject:</b>	<b>Integrated Youth Service</b>
<b>Officer Contact Details:</b>	Mal Munday, Head of Service
<b>Weblink:</b>	
<b>Further details available:</b>	

### Summary of announcement:

#### Background

Youth work is a part of the Integrated Youth Service and we provide a range of services to young people from open access youth work to targeted support for those young people with additional needs to young people requiring specialist services.

#### Youth Work Offer

*“Wiltshire Council’s Youth work provision is ‘needs led’, developmental and community based. It is built on a youth work curriculum. This means: that we keep the needs of young people central to our practice at all times; that we work with them in the context of their own communities; and that we help them to develop the wide range of skills, knowledge and understandings they need to make a success of their transition from ‘child’ to ‘independent adult and active citizen’. Clearly, this indicates that there is far more to youth work than the stereotype of supervising young people playing pool and table tennis in youth clubs. The latter bears little relation to the reality and breadth of the work, which when accurately described is all about the skilful and subtle art of informal education”* **Learning from Life, July 2010, Wiltshire Council**

#### Future of Youth Work in Southern Wiltshire

Since 2009 the Council has used the Staffing Funding Formula to allocate the funds we have available across each Community Area so that everyone can see that there is a fair allocation. The formula is as follows:

- 25% of the total budget as a fixed amount for each community area
- 50% based upon the numbers of 13-19 year olds in each community area
- 10% based upon deprivation using the indices of multiple deprivation
- 10% based upon rurality/sparsity
- 5% held centrally to cover emergency and/or training/maternity cover

There are no plans to change this arrangement so whatever the size of the youth work budget it will be allocated across the County using the above. Clearly I do not know what the future holds or how the Council will decide what it's priorities are in the future, but to date Wiltshire has remained committed to providing services for young people at a time when other Authorities have significantly reduced their spend on youth work.

## ***Chairman's Announcements***

### **Youth Advisory Groups (YAGs)**

The Wiltshire 11-19 Commissioning Strategy was agreed by Cabinet and the Wiltshire Children & Young People's Trust in September 2011. This included the implementation of a new local Youth Work Offer.

Part of the Wiltshire Youth Work Offer includes the formation of Youth Advisory Groups with standard terms of reference in each community area, led by young people. These groups will be linked to Area Boards and chaired by a young person under 25. Over 50% of the members will be under 19 years of age and the groups will play a key role in improving the coordination of positive activities for young people in local areas. This will involve encouraging partnerships that avoid overlap and fill gaps.

The groups will also be involved in planning and shaping local services from a young person's perspective. Furthermore they will help local young people know what opportunities and activities are available for them to access. Mechanisms will be established so that knowledge and ideas can be shared between the groups across the county.

The purpose of YAGs is to build on the work which Area Boards and young people have completed through their local Community Area Young Peoples Issues Group (CAYPIG) around increasing the voice and influence of young people. YAGs are a development of the CAYPIG and will be very much an opportunity for young people to hold local providers of services, including Wiltshire Council, to account for the service they provide and to also work with young people to see how we can improve services. It is for each Area Board to decide through consultation with young people whether they wish to retain the CAYPIG and link this to the YAG or to replace the CAYPIG with the YAG. This is a local decision and to date across the County different community areas have taken different decisions which is fine as we are keen to respond to local demands. This is part of our ongoing commitment to ensure that young people are involved in influencing the design and delivery of services they use and key to this is the involvement of young people in Area Boards



# Agenda Item 11

## Chairman's Announcements

<b>Subject:</b>	<b>Police and Crime Plan consultation</b>
<b>Officer Contact Details:</b>	<b>Office of the Police and Crime Commissioner for Wiltshire and Swindon - 01380 734022</b>
<b>Weblink:</b>	<a href="http://www.wiltshire-pcc.gov.uk">www.wiltshire-pcc.gov.uk</a>
<b>Further details available:</b>	<a href="http://www.wiltshire-pcc.gov.uk">www.wiltshire-pcc.gov.uk</a>

### Summary of announcement:

Police and Crime Commissioner (PCC) for Wiltshire and Swindon Angus Macpherson will be seeking views on his first Police and Crime Plan.

This plan, due to be published by the end of March, will set out the Commissioner's strategic policing and crime priorities for the next five years.

It will include working with partners, including local authorities, and the voluntary community sector. It will be much wider than the Policing Plan previously produced by Wiltshire Police Authority and Wiltshire Police.

Mr Macpherson will be consulting with the public, including victims of crime, and the voluntary community sector about the plan.

As part of this the Commissioner and representatives from his office will be giving presentations at other Area Board meetings and at Swindon Borough Council Locality meetings.

Two workshops for the voluntary and community sector in Wiltshire and Swindon are also being held to capture people's views. These take place as follows:

- Monday 14 January - 2pm – 4pm at the Red Lion Hotel in Salisbury
- Friday 18 January – 2pm – 4pm at Voluntary Action in Swindon

Places are limited at these workshops, so if you would like to request a place please email the name of the attendee/s, the organisation name, which workshop they wish to attend and contact details to [pcc@wiltshire.pnn.police.uk](mailto:pcc@wiltshire.pnn.police.uk).

From Monday 18 February, the public will also be able to read and give their views on the plan via the PCC's website – [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk).

Information about this Police and Crime Plan consultation is on the PCC's website.

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**MARLBOROUGH AREA BOARD**  
29 January 2013

**Community Area Transport Group**  
**Recommendations to Marlborough Area Board**

**1. Purpose of Report**

- 1.1 To provide an update on the position of the proposals from the CATG meeting that took place on 15 January 2013. Full minutes of this CATG meeting can be viewed at: <http://www.wiltshire.gov.uk/council/areaboards/marlboroughareaboard.htm>
- 1.2 To request the Area Board allocate a proportion of 2012/13 Community Area Transport Group funding to contribute to the funding proposals set out below.

**2. Finances**

- 2.1 Marlborough CATG received funding for 2012/13 of £13,615.
- 2.2 Before any recommendations within this report are accepted, Marlborough CATG has spent £12,612 so far during 2012/13. This leaves a budget of £3,274 available for the rest of the financial year.

**3. Background**

- 3.1 Experimental one-way system on Marlborough High Street north of St Peter's Church. The trial period for this one-way system is coming to an end and Wiltshire Highways are preparing a report on the effectiveness of this scheme. Cllr Graham Francis from Marlborough Town Council discussed the results of a survey of nearby residents. This had shown that the majority is in favour of keeping the system as it currently is, i.e. one-way in an east-to-west direction. There was then discussion amongst the group that cyclists still seem to be riding in both directions. It was felt that it would not be a problem if this continued. The chairman suggested the group accept Marlborough Town Council's decision on the final direction on this part of the High Street. Cllr Francis asked for a steer from the CATG to take to Marlborough TC's meeting.  
**After further discussion, Marlborough CATG recommended that Marlborough TC adopt the current one-way (east-to-west) system north of St Peter's Church but with a contra-flow, e.g. two-way, for cyclists.**
- 3.2 The meeting noted that the traffic management scheme for Winterbourne Monkton on the A4361 is almost complete but for the different coloured surface to be laid down. This process was reliant on the weather, which at this time of year could not be relied on. This scheme has been co-financed with the Wiltshire Highways Substantive Fund.
- 3.3 Cllr Tamzin Witt (Baydon PC) confirmed that the traffic calming signage for Ermin Street, Baydon was complete. However she noted that results from the local Community Speedwatch group had shown there to be no noticeable reduction in vehicle speeds. This has led Baydon PC to request further traffic management features (see below).

- 3.4 Chantry Lane, Marlborough. The new street light fitting is now in place and lit. Cllr Francis stated that local residents are happy with this.
- 3.5 Pedestrian safety on A4361 at Avebury Trusloe. Steve Hind, Wiltshire Highways, told how this scheme to increase the length of footway next to the road by the two bus stops and so change the place where pedestrians cross the A4361 has been scheduled with the contractor and is on course to begin before the end of the financial year. This scheme is being co-financed with Avebury PC.

#### **4. Priority Schemes for 2013/14**

- 4.1 The group was asked to bring forward any projects or schemes from their parishes to receive funding from Marlborough CATG. Cllr Roger Swan from Ogbourne St Andrew PC raised the matter of projects and ideas coming through the villages' own Village Transport plans as per the initiative run by the Parish Forum. He had assumed the Forum would collate these projects and compile a prioritised list that Marlborough CATG would take on and fund. There was debate on how individual village's plans were to be dealt with. It was agreed that the Community Area Manager would contact the Parish Forum to request they collate and prioritise this list of projects / schemes. This list is to be submitted at the next CATG meeting, to take place following the elections in May 2013.

#### **5. Summary of On-going Issues**

- 5.1 Of the traffic and transport related issues on the Community Issues System the following action is being undertaken:
- Marlborough; public bench near bus stops – Martin Cook, Wiltshire Highways, described the attempts to install the new bench at the chosen location but this has proved difficult. Cllr Francis suggested moving it further to the right, outside the firm of accountants instead, where it will still serve the bus stops.
  - Concern for pedestrian safety at York Place, Marlborough – the Community Area Manager and Steve Hind have carried out a site visit to look at the location. It was agreed that a Highways officer with responsibility for signage would look at the location with a view to putting up signs warning of the older people often crossing the road there.
  - Request for pedestrian safety measures in Ramsbury – Cllr Sheila Glass, Ramsbury & Axford PC, has already spoken with Highways officers about white lines for Back Street as a way of marking out a pedestrian footway.
  - Traffic management through West Kennet – the Community Area Manager outlined the suggestions from a resident of this village for traffic calming measures such as white gates and building out the kerb at the entrances to the village to make drivers aware they are entering a settlement and slow accordingly. Whilst this work is possible, West Kennet sits within the Avebury World Heritage Site, which is carrying out its own traffic / design guide and within Avebury Parish which is currently writing a Village Traffic Plan. Any work in West Kennet needs to be sympathetic to these other plans.

## 6. Other Highways Issues

- 6.1 Cllr Joan Davies from Savernake PC outlined some of the current difficulties facing the village of Cadley, following the sale of a property in the village and land belonging to it that has been used as vehicle and pedestrian access for other parts of the village. She noted how children catching the bus to school now have no choice but to walk on the busy A346 to get to the bus stop. CATG members made various suggestions on how Savernake PC might deal with this situation and the chairman offered further help from Highways officers. This was accepted by Cllr Davies.
- 6.2 Cllr Witt further developed the ideas for physical traffic calming on Ermin Street in Baydon. These were discussed with Highways officers present. Cllr Witt mentioned that Baydon PC has allocated £2,500 from its budget as match funding towards any scheme and requested that Marlborough CATG also allocate any remaining underspend from the 2012/13 budget towards it. It was noted that the scale of this scheme would be beyond the CATG's own funds and this would need to be a bid to the Substantive Fund. **It was agreed that officers would work with Baydon PC to further develop this scheme in order to produce drawings and that any underspend from the 2012/13 budget would be allocated as match funding for a bid to the Substantive Fund.**
- 6.3 The Community Area Manager described a request that had come to him from a local group developing a new cycling network throughout Marlborough and Manton. The group had noted a number of small highways improvements that would help the cycle network and make it easier to use. Martin Cook looked at these and felt that Highways maintenance could tackle most of them.
- 6.4 The Community Area Manager also described a request that had come to him from Avebury PC. They wish to control the amount of parking, particularly by tourists, in Avebury High Street by putting large planters on the road outside houses. As this is part of their Village Traffic Plan, they would like a small amount of funding from CATG to help pay for this. Martin Cook confirmed he had discussed this with Avebury PC and is happy for the planters to be installed. **With this confirmation, Marlborough CATG awarded Avebury PC with £250 towards the cost of the planters.**

## 7. Recommendation

- 7.1 To support the recommendations from CATG meeting of 15 January 2013 as outlined above.

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**Contact:** Andrew Jack  
Marlborough Community Area Manager

### **Background Papers**

None

### **Appendices**

None

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<b>Report to</b>	<b>Marlborough Area Board</b>
<b>Date of Meeting</b>	<b>29 January 2013</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

To ask Councillors to consider seven applications seeking 2012/13 Community Area Grant Funding. Officer recommendations:

1. **The Greatwood Charity, nr Marlborough. Requested: £994.00.** To purchase new educational / learning material that will improve the standard of quality of courses run for young people with Special Educational Needs (SEN). Recommendation: Meets Criteria
2. **Marlborough Tennis Club, Marlborough. Requested: £998.00.** To purchase new, court-side lockers to be able to store tennis nets and other equipment close to the courts based at St John's School. This will allow the courts to be used more frequently and at times when tennis does not up part of the school's activities. Recommendation: Meets Criteria
3. **Inside Out, Marlborough. Requested: £960.00.** To fund a number of day trips and learning excursions for members of this group, who have learning difficulties, and their carers. Recommendation: Meets Criteria
4. **Kennet Community Transport. Requested: £5,000.00.** To form part of the deposit on a new community minibus to serve the people of Marlborough Community Area. Recommendation: Meets Criteria
5. **Transition Marlborough. Requested: £850.00.** To develop publicity for a range of activities carried out by Transition Marlborough, including community sales, thermal efficiency for residential properties, a series of public lectures and bursaries for environmentally themed training courses. Recommendation: Meets Criteria
6. **Marlborough Chamber of Commerce. Requested: £5,000.00.** To install a digital CCTV system on Marlborough High Street. Recommendation: Meets Criteria.
7. **Kennet Valley Arts Trust. Requested: £5,000.00.** To develop a series of performances, broadcast live from prestigious venues such as Covent Garden or the Bolshoi Ballet and shown to audiences in Marlborough Town Hall. Recommendation: Meets Criteria
8. **Grove Farm Woodland Skills and Survival Centre, Stitchcombe. Requested: £1,000.00.** To provide transport to the Centre so that young people at risk of exclusion, young offenders, looked after children and NEETs can participate in the outdoors education programmes run by the Centre and so gain confidence and earn qualifications. Recommendation: Does not meet criteria.

<p><b>Background documents used in the preparation of this Report</b></p>	<ul style="list-style-type: none"> <li>• Area Board Grant Guidance 2012/13</li> <li>• Marlborough Community Area Plan, 2012-17</li> </ul>
<p><b>1. Background</b></p> <p>1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services 15<sup>th</sup> April 2011. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding</p> <p>1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.</p> <p>1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants should be encouraged from and awarded to community and voluntary groups.</p> <p>1.4. Area boards will not consider applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.</p> <p>1.5. Officers are required to provide recommendations in their report, although the decision to support applications and to what level is made by Wiltshire Councillors on the Area Board.</p> <p>1.6. Funding applications will be considered at every Area Board meeting.</p> <p>1.7. All applicants are encouraged to contact Charities Information Bureau who is working on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.</p> <p>1.8. Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.</p> <p>1.9. The 2012/2013 funding criteria and application forms are available on the council's website (<a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>) or paper versions are available from the Community Area Manager.</p>	



## 2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be further rounds of funding at each of the Area Board meeting held during 2012/13. Dates of these meetings and the deadlines for applications are available on Wiltshire Council's website:  
<http://www.wiltshire.gov.uk/council/areaboards/marlbroughareboard.htm>

## 3. Environmental & Community Implications

- 3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## 4. Financial Implications

- 4.1. Awards must fall within the budget allocated to the Marlborough Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Marlborough Area Board will have a balance of £2,089 of its 2012/13 funding.

## 5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

## 6. HR Implications

- 6.1. There are no specific HR implications related to this report.

## 7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – "Officer Recommendations"

## 8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	The Greatwood Charity	To purchase new learning material	£994

- 8.1.1 The Greatwood Charity, nr Marlborough – Request £994.00 to purchase new learning material for use with young people with Special Educational Needs (SEN). The Greatwood Charity is part of a home for retired racehorses and other animals. The charity uses the care and respect for these animals as the basis for a number of

SEN programmes to help prepare young people for life in and out of the workplace. By caring, learning respect and kindness for the rescued horses, so the students' trust and ability for consideration towards others, as well as themselves increases. Raising students' aspirations, self-confidence and motivation steers them towards a brighter future. Greatwood educates children from the immediate community with children coming from St Peter's Junior School & St John's School - Marlborough as well as Preshute Primary School. Since 2006 Greatwood's SEN programmes have helped and educated over 3,000 disadvantaged children and young adults.

8.1.2 This application meets the Community Area Grants Criteria for 2012/13.

8.1.3 This application demonstrates a link to the Marlborough Community Plan, 2012-17, p19 "Young people not in education, employment or training (NEET)".

8.1.4 Greatwoods application indicates that 1 in 5 children in Wiltshire has some form of SEN. The charity's programme of supporting and encouraging young people through contact and care of the animals the charity looks after seems successful and they are an Accredited Alternative Provider with Wiltshire Council, although they receive no funding from the Council. Their application indicates that Greatwood will work with up to 400 children and young people over a year and that they will come from 8 out of the 19 parishes in the Marlborough Community Area.

8.1.5 It should be noted that Greatwood's application showed the charity to hold free reserves of £260,000. This equals approximately 6 months running costs of the organisation. The applicant has confirmed that whilst these funds are unrestricted, they would be used for the core running costs of the education centre if required.

Ref	Applicant	Project proposal	Funding requested
8.2	Marlborough Tennis Club	To purchase new court-side lockers	£998

8.2.1 Marlborough Tennis Club, Marlborough – Request £998.00 to purchase new court-side lockers which will allow the tennis courts to be used more frequently.

8.2.2 This application meets the Community Area Grants Criteria for 2012/13.

8.2.3 This application demonstrates a link to the Marlborough Community Plan, 2012-17, p10 "access to sports facilities (for children & young people)" and "provision of and access to after-school activities". P17 "sports and leisure facilities (for adults)".

8.2.4 Marlborough Tennis Club currently has an agreement with St John's School to be able to use the school's tennis courts. At the moment, this is only possible during times when the school has tennis as one of its own sports activities: during the early summer. At other times of the year, nets and other court-side equipment are stored in the school and cannot be accessed by the Tennis Club, so they cannot use the courts for the rest of the year. By having secure lockers next to the tennis courts, the Club will be able to keep the nets they need close to the courts and access them at all times. This will allow the Club to play tennis through out the year. It will also allow the club to extend the provision of coaching. It has been found that young people

seem more confident in taking up a sport or activity, when it is provided in familiar surroundings. This means it is important to Marlborough Tennis Club to be able to use St John's facilities to encourage new, younger players.

8.2.5 If the Area Board decides not to fund this project Marlborough Tennis Club will be able to use St John's facilities for a limited period over the summer term only. This could also result in fewer young people taking up tennis and benefitting from coaching courses provided by the Club.

Ref	Applicant	Project proposal	Funding requested
8.3	Inside Out, Marlborough	To fund day trips for members of the group	£960

8.3.1 Inside Out, Marlborough – Request £960.00 to fund a number of day trips for members of the group, including one to the Minstead Training Project. This is a gardening and horticultural project solely run by people with learning difficulties. The project also encourages others with learning difficulties to take up gardening projects, which is known to be very therapeutic.

8.3.2 This application meets the Community Area Grants Criteria for 2012/13.

8.3.3 This application demonstrates a link to the Marlborough Community Plan, 2012-17, p13 "mental health issues". With the closure of the Wyvern Centre in 1998, there was left a gap in the local provision of vocational centres for people with learning difficulties. To fill this, a voluntary group was founded called Inside Out. This group has been running for about a year and a half, has 20 clients and is still growing. Inside out provides good social interaction for the members of the group and respite for members' carers and families. Inside Out is run by volunteers.

8.3.4 Inside Out would like to visit the Minstead Project and learn from that project: they feel there is much their members could learn from the visit as well as enjoy. The trip to Minstead would be an educational one, so to compliment it, Inside Out would also like to organise a fun trip either to the seaside or to an amusement park; to be decided by the group once the outcome of the funding is known.

8.3.5 If the Area Board decides not to fund this project then Inside Out will not be able to find the money to pay for these trips themselves.

Ref	Applicant	Project proposal	Funding requested
8.4	Kennet Community Transport	To form part of the deposit on a new community minibus	£5,000.00

8.4.1 Kennet Community Transport – Request £5,000.00 as part of the deposit towards a new community minibus.

8.4.2 This application meets the Community Area Grants Criteria for 2012/13.

8.4.3 This application demonstrates a link to the Marlborough Community Plan, 2012-17, p13 “help in old age” and p15 “support for LINK scheme provision” and “reliance on private transport creating an unsustainable carbon footprint”. The organisation’s vehicle is used to provide transport into Marlborough from the surrounding district for elderly and disabled people so they can attend the day centres in the town. It is the only organisation in the Marlborough Community Area that provides this service. It operates a fully accessible vehicle.

8.4.4. The lease on Kennet Community Transport’s current minibus expires in March 2013 and the organisation is looking for a replacement vehicle. The organisation aims to raise the deposit for a new minibus that will be more reliable, more fuel efficient and will continue to serve the community for years to come.

8.4.5. Kennet Community Transport is also making an application to Tidworth Area Board for a similar amount of funding. A decision on that application will be made on 21 January 2013.

8.4.6 If the Area Board decides not to fund this project then Kennet Community Transport will only be able to put down a smaller deposit on the new vehicle. This will mean the leasing element will be larger, which will cost Kennet Community Transport more in the long term.

Ref	Applicant	Project proposal	Funding requested
8.5	Transition Marlborough	To develop publicity for a range of activities carried out by Transition Marlborough	£850.00

8.5.1 Transition Marlborough – Request £850.00 To develop publicity for a range of activities carried out by Transition Marlborough, including their regular community sales, thermal efficiency for residential properties such as improving household insulation, a series of public lectures and providing subsidies/bursaries for environmentally themed training courses.

8.5.2 This application meets the Community Area Grants Criteria for 2012/13.

8.5.3 This application demonstrates a link to the Marlborough Community Plan, 2012-17, p15 “inadequate public transport exacerbates rural isolation” and “reliance on private transport creating an unsustainable carbon footprint”. P23 “growing dependence on large food-mile products” and “lack of funding for environmental projects”. P25 “fuel poverty and domestic safety”. Although seen as an affluent area, Marlborough Community Area does suffer from poor public transport connections, fuel poverty, elements of rural isolation and contains one of Wiltshire’s most deprived areas (Indices of Multiple Deprivation, 2010). These different projects from Transition Marlborough aim to help alleviate some of these factors through awareness raising and other practical solutions.

8.5.4. Transition Marlborough is an increasingly active local environmental organisation that promotes a more sustainable and environmentally aware community. It runs a number of events and activities aiming to do this. Currently it is focusing on

improved public transport for residents and has been in discussion with Stagecoach buses and First Great Western trains, increasing energy awareness and is looking at bulk buying of fuels for the community in order to tackle fuel poverty and looking at the provision of more sustainable food sources for the community.

8.5.5 If the Area Board decides not to fund this project then many of these small areas of work from Transition Marlborough may not go ahead. This may result in people who need this information the most missing out on important help through the advice on offer.

Ref	Applicant	Project proposal	Funding requested
8.6	Marlborough Chamber of Commerce	To install a digital CCTV system on Marlborough High Street	£5,000.00

8.6.1 Marlborough Chamber of Commerce – Request £5,000.00 To install a digital CCTV system covering the area of Marlborough High Street. This will operate 24 hours per day, seven days per week. The images recorded will be used by police to detect any crime or anti-social behaviour taking place in the area covered. The system will also give reassurance to residents and traders in the town.

8.6.2 This application meets the Community Area Grants Criteria for 2012/13.

8.6.3 This application demonstrates a link to the Marlborough Community Plan, 2012-17, p16 “Maintaining a vibrant and health High Street”. P25 “tackling anti-social behaviour” and “real crime levels perceived to be higher than statistics”. Marlborough is one of the few towns in Wiltshire without a CCTV system covering the centre and shopping areas of the town. This project aims to install a system so that problems can be addressed resulting in residents and traders feeling more secure.

8.6.4 If the Area Board decides not to fund this project then installation of a CCTV system may not go ahead. If it does, it might need a greater proportion of funding from Marlborough Town Council creating a larger call on the town council’s reserves.

Ref	Applicant	Project proposal	Funding requested
8.7	Kennet Valley Arts Trust	To develop a series of live broadcasts, shown in the Town hall, from arts venues elsewhere	£5,000.00

8.7.1 Kennet Valley Arts Trust (KVAT) – Request £5,000.00 To develop a series of performances, broadcast live from prestigious venues such as Covent Garden or the Bolshoi Ballet and shown to audiences in Marlborough Town Hall. This will involve new technology bringing the “feel” of the live performance to the Town Hall to be enjoyed by audiences.

8.7.2 This application meets the Community Area Grants Criteria for 2012/13.

8.7.3 This application demonstrates a link to the Marlborough Community Plan, 2012-17, p17 “lack of entertainment and cultural facilities”. P29 “creation of a viable / sustainable cinema in Marlborough”. As a result of their developing adult film programme at the Town Hall KVAT has identified that there is interest in increasing the diversity of what is offered. Showing live performances through broadcast technology is a way to bring world renowned cultural events direct to the Marlborough Community Area, without the expense of physically hosting it locally. Whilst this aspect will need to be developed, it could lead to themed evenings, ‘meal deals’ and links with other businesses from the Marlborough area, benefitting both residents and local traders.

8.7.4. This application shows a great deal of vision for arts and culture in the Marlborough Community Area. It is responding to a

8.7.5 If the Area Board decides not to fund this project then the opportunity to bring world class cultural performances “live” to Marlborough will be lost. Local residents wishing to see such performances will need to travel out of the community area to see them and similar shows.

No unpublished documents have been relied upon in the preparation of this report.

<b>Appendices:</b>	Appendix 1 grant application – The Greatwood Charity Appendix 2 grant application – Marlborough Tennis Club Appendix 3 grant application – Inside Out, Marlborough Appendix 4 grant application – Kennet Community Transport Appendix 5 grant application – Transition Marlborough, Marlborough Appendix 6 grant application – Marlborough Chamber of Commerce Appendix 7 grant application – Kennet Valley Arts Trust
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<b>Report Author</b>	Andrew Jack, Community Area Manager Tel: 01225 713109 E-mail: <a href="mailto:andrew.jack@wiltshire.gov.uk">andrew.jack@wiltshire.gov.uk</a>
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## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application  
[\(See Section 3 for contact details\)](#)

### 1. Your organisation or group

Name of organisation	Greatwood Charity		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Registered charity: 1117322		

### 2. Your project

Project Title/Name	Purchase of educational equipment for SEN programmes		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Greatwood's SEN programmes aim to prepare young people often marginalized by society for life in and out of the workplace. This is brought about by helping them to learn life skills, achieve an accredited qualification and ultimately help them become financially and emotionally independent adults. By caring, learning respect and kindness for our rescued horses, so the students' trust and ability for consideration towards others, as well as themselves increases. Raising students' aspirations, self-confidence and motivation steers them towards a brighter future.		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Northern Locality - Marlborough Area Board		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

<b>Where will your project take place?</b>	At registered address	
<b>When will your project take place?</b>	All year round	
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	1 in 5 children in Wiltshire has SEN and there are currently 615 16-18 year old NEET's (Nov 10-Nov 11), this equates to between £32m and £63.96m over their lifetime . Wiltshire is ranked the 59th most deprived authority for scale of income and employment deprivation. This places Wiltshire as a whole in the most deprived 20% of authority areas in England. Greatood's SEN programmes aim to help and educate these vulnerable young people in our community.	
<b>How many people will benefit from your project?</b>	400 per annum	
<b>How does your project demonstrate a direct link to the local community plan for your area? (see <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>) or priorities of your area board) Please provide a reference/page no.</b>	Our project educates children and young adults from our local community, with students coming from 8 out of 19 areas within the Marlborough Board  1	
<b>Any other information about your project. (Limited to a 1000 characters)</b> As an Accredited Alternate provider with The Wiltshire Council, children that are not flourishing in a conventional classroom environment are referred to Greatwood by schools, teachers, carers and parents. As an education centre, Greatwood's courses run alongside the National Curriculum and liaise closely with education services to ensure that our work is complimentary. Greatwood educates children from our immediate community with children coming from St Peter's Junior School & St John's School - Marlborough as well as Preshute Primary School. Creating new courses has helped to enable those that have previously attended one of our courses, the opportunity to sustain their development and either attend further education or enter the world of work. Since 2006 Greatwood's SEN programmes have helped and educated over 3,000 disadvantaged children and young adults. GREATWOOD...changing lives...creating futures.		
<b>To be completed ONLY where town/parish councils are making an application</b>		
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>



### 3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="5"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="3"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N.A as for specific items

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We have seen improved attendance in truant-prone students when they return to their mainstream schools. As well as qualification attainment we see a marked improvement in our students' behaviour, confidence and general outlook on life. We have also seen our students' progress on to further education and/or enter the work place having been unlikely to have done so before attending Greatwood.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

N.A

Please *list* with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

**4. Information relating to your last annual accounts (if applicable)**

<b>Year ending:</b> 2011	<b>Month:</b> 31 <sup>st</sup> December	<b>Year:</b> 2011
<b>A - Total income:</b>	£569,414	
<b>B - Minus total expenditure:</b>	£574,296	
<b>Surplus/deficit for year: (A minus B)</b>	£-4,882	
<b>Free reserves currently held (i.e. money not committed to other projects/operating costs)</b>	£260,901	

**5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
VisionWorks Software	£600	Own fundraising/reserves		£
Digi Blue Camera x 2	£200			£
Anger Management	£48	Parish/town council		£
Giant Blackboard	£122			£
Feelings Wall Mirror	£24	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
<b>Total Project Expenditure</b>	<b>£994</b>	<b>Total Project Income</b>		<b>£</b>
<b>Total project income B</b>		£0		
<b>Total project expenditure A</b>		£994		
<b>Project shortfall A – B</b>		£0		
<b>Grant sought from Wiltshire Council Area Board</b>		£994		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>				
<b>Please give the name of the organisations' bank account e.g. Chippenham Scouts</b>				

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance         Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 18/12/2012

**Position in organisation:** Fundraiser

**Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))**

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## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application  
([See Section 3 for contact details](#))

### 1. Your organisation or group

Name of organisation	Marlborough Tennis Club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Community Amateur Sports Club. No.CASC 04268		

### 2. Your project

Project Title/Name	Tennis at St John's		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	We would like to purchase two lockable storage containers which will be kept at St John's school, enabling the club to easily access, erect and dismantle tennis nets. We are keen to make use of the new court facilities all year round during evenings, weekends and school holidays for coaching young people and some club matches. The nets will enable the Tennis Club to engage with more young people by providing a coaching facility at weekends and evenings and holidays at a location which is good and with which they are familiar.		
In which community area does your project take place? ( <i>Please give name – <a href="#">see section 3</a></i> )	Marlborough		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date When	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date When	No <input checked="" type="checkbox"/>

<b>Where will your project take place?</b>	St John's School Marlborough
<b>When will your project take place?</b>	Commencing February 2013
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Marlborough Tennis Club has long planned to make use of the new tennis court facilities at St John's to encourage more participation by young people in the game of tennis. In order to combine the needs of the school, which uses the courts for a range of sports according to the season, with the needs of the Tennis Club, it will be necessary to purchase additional storage for the tennis nets. The nets are erected for school and community use from April-July each year, but stored some distance away from the courts for the rest of the year. To make best use of the courts we need to access the nets quickly and easily before the organised coaching lessons.
<b>How many people will benefit from your project?</b>	Approx 15 to 20 fr each yr grp
<b>How does your project demonstrate a direct link to the local community plan for your area? (see <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>) or priorities of your area board) Please provide a reference/page no.</b>	Children & Young People- Access to Sports facilities/ Provision of after-school activities Local Amenities- Sports & Leisure facilities  P10/P17
<b>Any other information about your project. (Limited to a 1000 characters)</b> The storage boxes will enable the school to store tennis nets for all six courts in a location that coaches and/or club members can access easily and erect, with minimum delay for coaching sessions. We are keen to ensure that other clubs/groups who want to access the courts can also make use of the nets, thus encouraging sporting activity still further. The Club plans to make use of the courts by offering opportunities for juniors and new players in particular as they are currently under-provided for. This will be an additional resource for us. The funds that are currently in our bank account are all allocated to our project to construct six new courts at a new tennis facility for the town.	
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>

### 3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?  
The storage boxes are of sturdy and long-lasting construction and have a life expectancy of many years. They require minimum maintenance.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We will work closely with staff at St John's, who will be able to monitor the number of additional hours of tennis use, outside of school hours, that is made by clubs and groups.  
The tennis club will assess the effectiveness of the project by measuring increases in the numbers of new courses offered and numbers of new players, particularly juniors.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received


Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: December	Year: 2011
A - Total income:	£37,109	
B - Minus total expenditure:	£27,987	
Surplus/deficit for year: (A minus B)	£9,122	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£Nil	

**5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
2 x Sentribox XLock622	£998	Own fundraising/reserves		£
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
<b>Total Project Expenditure</b>	<b>£998</b>	<b>Total Project Income</b>		<b>£</b>
<b>Total project income B</b>		<b>£0</b>		
<b>Total project expenditure A</b>		<b>£998</b>		
<b>Project shortfall A – B</b>		<b>£998</b>		
<b>Grant sought from Wiltshire Council Area Board</b>		<b>£998</b>		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>				
<b>Please give the name of the organisations' bank account e.g. Chippenham Scouts</b>				



**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance         Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date)        or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 18/12/2012

**Position in organisation:** Chair

**Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))**

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## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding  
To fund up to 50% of projects costs of projects over £1,000  
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)  
Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)

### 1. Your organisation or group

Name of organisation	Inside Out		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/>		
	Other, please specify		

### 2. Your project

Project Title/Name	Inside Out.		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Our aim is to provide some provision for people with learning disabilities in our area. Since the closure of M.R.C. and the Wyvern Unit there is very limited provision for these people. We aim to provide stimulation, social interaction and a feeling of community. While providing much needed respite for caring relatives.		
In which community area does your project take place? (Please give name - see section 3)	Marlborough		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>

Where will your project take place?	A.	
When will your project take place?		
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?  <i>Important: Please do not type/write in paragraphs – This section is limited to 800 characters only (inclusive of spaces)</i>	The need was established when the M.R.C. and the Wyvern Unit closed almost two years ago.	
How many people will benefit from your project?	20 people with learning Disabilities and still growing	
How does your project demonstrate a direct link to the local community plan for your area (see <a href="http://www.wiltshire.gov.uk/areabords">www.wiltshire.gov.uk/areabords</a> ) or priorities of your area board?  Please provide a reference/page no.	Our project demonstrates Care in the Community	
Any other information about your project. (Limited to a 1000 characters)		
The group was formed eighteen months ago, in answer to a desperate need in our community for a place that people with learning Disabilities could meet and socialise in safety, with suitable qualified people to care for them. This is a voluntary group which meets every Tuesday and provides a range of activities suitable to their disability.		
<b>To be completed ONLY where town/parish councils are making an application</b>		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
25 – 50 years	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
Under 25 years	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
Disabled People	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
Black and Minority Ethnic people	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>

\* Plus the carers of some of the more demanding clients.

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will fund as we always have by fund raising (selling Christmas cards and items of sewing made by our members).

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We can only point to the fact that our members look forward and enjoy their time with us.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Name of Funder

Amount Applied For

Amount Received

Please list with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).



Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£	N/A.
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£	

**5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
Coach full day for trip to MINSTEAD	£ 380	Own fundraising/reserves		£
	£	Parish/town council		£
Coach to seaside or amusement park.	£ 380	Trusts/foundations		£
	£			£
Entrance fees and lunches can only say approx.	£ 200.	In kind		£
* Entrance fees for people with learning disabilities at Minstead are free.	£	Other		£
	£			£
	£			£
<b>Total Project Expenditure</b>	£ 960	<b>Total Project Income</b>		£
<b>Total project income B</b>				£
<b>Total project expenditure A</b>				£
<b>Project shortfall A – B</b> *		£ Any shortfall for either trip will be made up by the groups fund raising.		
<b>Grant sought from Wiltshire Council Area Board</b>				£
<b>Bank Details</b>				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- ~~Terms of reference~~/constitution/group rules *New Group*
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance     Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date)    or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

*[Redacted Name]*

Date:

*1.11.12.*

Position in organisation:

*Group Leader.*

Please return your completed application to the appropriate Area Board Locality Team (see section 3)







## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**  
To fund up to 50% of projects costs of projects over £1,000  
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)  
Please contact your Community Area Manager before completing your application  
[\(See Section 3 for contact details\)](#)

### 1. Your organisation or group

Name of organisation	Kennet Community Transport		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Registered charity		

### 2. Your project

Project Title/Name	Kennet Community Transport		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	We are a registered charity operating from Marlborough and provide transport into Marlborough from the surrounding district for elderly and disabled people so that they can attend either or both of the two day centres - Jubilee or New Road. Transport is in the form of a minibus that has been converted for wheelchair access. As of March 2013 the lease on the minibus expires and we need to find funds to purchase a replacement. Our aim to raise sufficient funds for the deposit required to purchase a new bus that will be reliable, be more fuel efficient and continue to serve the local community with this essential service for many years to come. We are the only organisation within the Marlborough area to offer this essential service and to meet the individual needs of elderly and disabled people requiring our service.		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Marlborough, Pewsey and Tidworth		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Marlborough, Pewsey and Collingbourne districts
When will your project take place?	1st April 2013
How did you discover there was a need for your project ( <i>please provide evidence</i> ) and how will your project benefit your local community?  <i>Important: Please do not type/write in paragraphs – This section is limited to 800 characters only (inclusive of spaces)</i>	The existing lease expires March 2013. Unless funding becomes available to purchase a new bus the Marlborough area will lose its only wheelchair accessible community transport.
How many people will benefit from your project?	40 per week
How does your project demonstrate a direct link to the local community plan for your area (see <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a> ) or priorities of your area board?  Please provide a reference/page no.	Our primary aim is to address - ' Inadequate public transport exacerbating rural isolation (P15) - we provide accessible transport to fill gaps in provision. However, we also improve the "provision of on-call transport at low cost for elderly an disabled" (P15) - we could become affiliated to the Link schemes to enhance this service. Our service also address issues raised in the Health and Wellbeing section - Access to Local Health Services (P13) - we regularly take people to attend medical and dental appointments.
<b>Any other information about your project. (Limited to a 1000 characters)</b>	
<p>Kennet Community Transport has served the Marlborough area since 1990. It is a charity that runs a minibus with a lift and fittings to transport people in wheelchairs and with other disabilities, and is the only public transport system in the area so fitted.</p> <p>Its principle role every week day is to bring people who would otherwise be housebound into Marlborough's two day centres - the Jubilee Centre for elderly people and the New Road Centre for people of all ages with disabilities. It takes them home in the afternoon, and sometimes on trips during the day- maybe shopping or to the West Woods bluebells. We also act as transport when required for the other care homes in the area when they require our service to take the residents for day trips out. We are also used by elderly or disabled individuals for dentist or doctors appointments. We provide a unique and irreplaceable service in the locality, completing over 1000 passenger journeys annually.</p>	
<b>To be completed ONLY where town/parish councils are making an application</b>	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i> )	Yes <input type="checkbox"/> No <input type="checkbox"/>

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?  
We are currently seeking corporate sponsorship and donations to fund a replacement vehicle.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The lack of accessible transport will have a serious impact on the ability of users of our service to attend their day centres and other venues which will have a detrimental effect on their quality of life. Testimonials to this effect will be obtained from the managers of our day centres together with passenger statistics.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?	Yes <input checked="" type="checkbox"/>	Date contacted CIB	13/11/12	No <input type="checkbox"/>
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To whom have you applied for funding for this project ( <i>other than Wiltshire Council</i> )?  <i>Please list with amount applied for and whether you have been successful</i>	Name of Funder	Amount Applied For	Amount Received
	Aster -Wish upon a star	£2000	

Have you or do you intend to apply for a grant from another area board within this financial year?  <i>If yes, please state which one(s).</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	Tidworth	

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: December	Year: 2011
A - Total income:	£ 27191	
B - Minus total expenditure:	£ 28537	
Surplus/deficit for year: (A minus B)	£ (1166)	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	Nil - All reserves are allocated towards the cost of purchasing a new bus - As this fund is insufficient we are pursuing alternative funding sources to obtain a new vehicle	

**5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Deposit for new minibus	£15,000	Own fundraising/reserves		£5000
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£	Tidworth Area Board		£ 5000
	£			£
<b>Total Project Expenditure</b>	<b>£20,000</b>	<b>Total Project Income</b>		<b>£ 10,000</b>

<b>Total project income B</b>	£ 10,000
<b>Total project expenditure A</b>	£ 15,000
<b>Project shortfall A – B</b>	£ 5000
<b>Grant sought from Wiltshire Council Area Board</b>	£ 5000
<b>Bank Details</b>	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance     Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 19/12/12

Position in organisation: Treasurer

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

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## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application  
([See Section 3 for contact details](#))

### 1. Your organisation or group

<b>Name of organisation</b>	Transition Marlborough: www.transitionmarlborough.org		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation type</b>	<b>Not for profit organisation</b> <input type="checkbox"/> <b>Parish/town council</b> <input type="checkbox"/> <b>Other, please specify</b> Membership is free, we rely on donations		

### 2. Your project

<b>Project Title/Name</b>	Improving self-reliance in the Marlborough area		
<b>What is your project about and what does it aim to achieve?</b>	Transition Marlborough aims to protect our town and the surrounding area from the rising costs of food, energy and transport which are being driven by the global challenges of depleting fossil fuel resources, climate change, and the resultant environmental impacts.  Current projects include: Establishing Kennet Community Energy to promote local ownership of renewable energy projects; Reducing fuel poverty; Improving public transport; Promoting local food production and wholefood bulk-buying; Reducing waste; Raising awareness of the need to reduce carbon emissions; Re-skilling the community		
<b>Important: This section is limited to 600 characters only (inclusive of spaces).</b>			
<b>In which community area does your project take place? (Please give name – <a href="#">see section 3</a>)</b>	Marlborough		
<b>I/we have discussed our project with the town/parish council?</b>	Yes <input checked="" type="checkbox"/>	<b>Date</b> on-going	No <input type="checkbox"/>
<b>I/we have discussed our project with our Wiltshire councillor?</b>	Yes <input checked="" type="checkbox"/>	<b>Date</b> on-going	No <input type="checkbox"/>

<b>Where will your project take place?</b>	in the Marlborough area
<b>When will your project take place?</b>	Our projects are on-going
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Wilts is one of the biggest carbon emitting counties in UK due to the high dependency on car travel and heating oil. Wilts has lowest installed renewable energy capacities in SW (State of the Environ Report 2012). Marl area has more than 900 families living in fuel poverty (Private House Condition Survey) poor public transport leading to an exodus of young people in search of jobs (TM Transport Group Report) high rate (23%) of childhood obesity in town schools (Joint Strategic Assessment Survey, 2010-2011), high dependency on trucked-in food (Marlborough Area Plan) more than 50% of household waste still going into land-fill (Kennet Environmental Profile, 2011 - see WC Intelligence Network).
<b>How many people will benefit from your project?</b>	>500
<b>How does your project demonstrate a direct link to the local community plan for your area? (see <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>) or priorities of your area board) Please provide a reference/page no.</b>	Marl Area Plan: Inadequate public transport, p.15 Growing dependence on large food mile products, p. 23 Fuel poverty and domestic safety, p. 25  also WC's Intelligence Network
<b>Any other information about your project. (Limited to a 1000 characters)</b> We are doing voluntary work with WC to implement their 'Affordable Warmth' scheme: vulnerable households are being identified by means of a thermal imaging project, which we are mangaging in collaboration with teachers at a local secondary school. We need to produce information - leaflets and brochures, in order to raise awareness of available government grants for retro-fitting energy-inefficient properties. We are working with the BTPG in order to reduce the impact of proposed cuts to the Bedwyn bus service and Berks-Hants train line. We intend to reduce congestion at Bedwyn station by producing a smart phone app linked to an on-line map, to promote a dedicated car-share scheme. More Community Sales are planned to reduce waste. Funds are needed to prepare promotional material for each new project, subsidise attendance at technical courses, sponsor and record new series of lectures by experts in particular fields, that will be open to the public for little or no cost	
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>



### 3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="5"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?  
Through local fund-raising activities, including provision of skills training courses and community sales.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Results of thermal imaging will be compiled; households benefitting from Affordable Warmth scheme will be recorded; nos. of passengers using Bedwyn bus & commuter trains will be monitored; impact of car-share scheme on parking in Gt Bedwyn will be assessed; items saved from land-fill will be weighed; no. of people attending awareness-raising meetings will be counted . All activities will be filmed

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received













Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

**4. Information relating to your last annual accounts (if applicable)**

<b>Year ending:</b>	<b>Month:</b> September	<b>Year:</b> 2012
<b>A - Total income:</b>	£978	
<b>B - Minus total expenditure:</b>	£429	
<b>Surplus/deficit for year: (A minus B)</b>	£549	
<b>Free reserves currently held (i.e. money not committed to other projects/operating costs)</b>	£50	

**5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
Promotional material	£200	<b>Own fundraising/reserves</b>	P	£50
Tech course subsidies	£400	Donations	P	£50
App design	£200	<b>Parish/town council</b>	P	£500
Public lectures	£310			£
Camcorder & tripod	£260	<b>Trusts/foundations</b>		£
Projector	£300			£
Tally counters	£30	<b>In kind</b>		£
	£			£
	£			
	£	<b>Other</b>		£
	£	Permaculture course	P	£100
<b>Total Project Expenditure</b>	<b>£1,700</b>	<b>Total Project Income</b>		<b>£700</b>
<b>Total project income B</b>		£700		
<b>Total project expenditure A</b>		£1,700		
<b>Project shortfall A – B</b>		£1,000		
<b>Grant sought from Wiltshire Council Area Board</b>		£850		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>				
<b>Please give the name of the organisations' bank account e.g. Chippenham Scouts</b>				

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance       Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date)      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 03/01/2013

**Position in organisation:** Chairperson

**Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))**

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## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application  
([See Section 3 for contact details](#))

### 1. Your organisation or group

Name of organisation	Marlborough Chamber of Commercer		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Marlborough Chamber of Commerce		

### 2. Your project

Project Title/Name	CCTV for Marlborough High Street		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Marlborough is one of the very few towns in Wiltshire without a CCTV system. In consequence it is an easy target for criminal activity. This causes distress to residents and often loss of income to already hard pressed traders. There is a history of unsociable behaviour problems after the pubs and night clubs have closed, as demonstrated by a recent brutal attack on a nineteen year old resident which resulted in serious brain damage. We want to begin installing CCTV so that these and other problems can be addressed resulting in residents and traders feeling more secure.		
In which community area does your project take place? (Please give name – <a href="#">see section 3</a> )	Marlborough High Street		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>

<b>Where will your project take place?</b>	Marlborough High Street
<b>When will your project take place?</b>	As soon as possible
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Many of our members have suffered from criminal activity and are mortified that Marlborough is not protected by CCTV cameras like other towns in Wiltshire. Although many approaches have been made to the Town Council they have procrastinated for over 11 years and nothing has been done. We feel that we need to at least get the ball rolling. The lifeblood of the town is its shops and traders. In these challenging financial times they will not survive if they are continually being subjected to criminal activity and offered no protection.
<b>How many people will benefit from your project?</b>	Residents and traders in Marlborough
<b>How does your project demonstrate a direct link to the local community plan for your area? (see <a href="http://www.wiltshire.gov.uk/areaboard">www.wiltshire.gov.uk/areaboard</a>) or priorities of your area board) Please provide a reference/page no.</b>	this CCTV system will be use twenty four hours a day seven days a week by the rate payers of Marlborough, all will have added security
<b>Any other information about your project. (Limited to a 1000 characters)</b> The CCTV system that is being considered is a digital system that does not need twenty four hour a day monitoring and as such its running cost will be very much reduced as opposed to the traditional CCTV systems. Local police support the implementation of CCTV and have stated they it would be a huge help in their fight against crime in the town. The traders in the town feel that they are not being protected and valued in the same way as traders are in other Wiltshire towns. If we are lucky enough to get this grant money we will ring fence it for CCTV and then go to the town council and other organisations to match fund it for CCTV. The Chamber of Commerce is a non profit making organisation who's function is to protect the interest of the towns shops and traders. It is in the interest of every resident to have the towns retail outlets fully let and functioning. Once shops become empty the town center would be in danger of dying.	
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>

### 3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male  Female

25 – 50 years

Male  Female

Under 25 years

Male  Female

Disabled People

Male  Female

Black and Minority Ethnic people

Male  Female

**If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**  
 The project will be ongoing and we will ask the Town Council to match fund the grant. Other very responsible town councils fund in full CCTV protection for their residents and traders.

**How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?**

When the Police are able to prosecute offenders for both criminal activity and antisocial behaviour in the town, it will send a clear message to potential offenders that the town has zero tolerance for bad and criminal behaviour. The police have always supported the implementation of CCTV in the town.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

No this is the first

Please *list* with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

*If yes, please state which one(s).*

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£Not applicable	
B - Minus total expenditure:	£Not applicable as Chamber is	
Surplus/deficit for year: (A minus B)	£not a profit making organisation	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£	

**5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
Four 5 mega pixel came	£	Own fundraising/reserves		£
See attached details	£			£
Your boxes will not	£	Parish/town council		£13,998
allow breakdown of	£			£
CCTV quote	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
<b>Total Project Expenditure</b>	<b>£18,998.</b>	<b>Total Project Income</b>		<b>£18,998</b>
<b>Total project income B</b>		£		
<b>Total project expenditure A</b>		£18,998		
<b>Project shortfall A – B</b>		£		
<b>Grant sought from Wiltshire Council Area Board</b>		£5,000		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>		already sent on		
<b>Please give the name of the organisations' bank account e.g. Chippenham Scouts</b>				



**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance     Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date) N/A or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 12/01/2013

**Position in organisation:** President Marlborough Chamber of Commerce

**Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))**

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## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED



**To fund projects up to £1,000 without the need for matched funding**

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. **(See Section 2 for contact details)**

Please contact your Community Area Manager before completing your application  
**(See Section 3 for contact details)**

1. Your organisation or group	
Name of organisation	Kennet Valley Arts Trust
Contact name	
Contact address	
Contact number	 e-mail 
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify
2. Your project	
Project Title/Name	Live Content Audience Development - Kennet Arts
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Start showing live broadcasts via satellite of productions from eg the National Theatre, Metropolitan Opera and Bolshoi Ballet together with other live content, such as music and comedy. Our project will augment our existing film offerings and provide a broader cultural experience which is easily accessible for people in Marlborough and the surrounding villages. It will develop Marlborough's visibility as a cultural centre which we expect would bring further visitors to the town and increase economic activity for local business and in time possibly create employment opportunities .
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Marlborough and surrounding area
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Date 07.01.2013
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Date

<b>Where will your project take place?</b>	Marlborough
<b>When will your project take place?</b>	2013 onwards
<p><b>How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community?</b></p> <p><i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i></p>	<p>As a result of our developing adult film programme at the Town Hall it has become apparent that there is interest in increasing the diversity of what is offered. In this regard, live feed broadcasting is another way to extend what is on offer without having to make major capital expenditure.</p> <p>From questioning our audience we know there is specific interest in this type of live content. We have seen our film programme audience increase over the last twelve months despite having very limited funds to develop this audience.</p> <p>By providing alternative content we know we will be offering something which is not available in the area - currently the nearest venues are Swindon and Newbury. W</p>
<b>How many people will benefit from your project?</b>	8.500 in Marlborough + surrounding
<p><b>How does your project demonstrate a direct link to the local community plan for your area? (see <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>) or priorities of your area board) Please provide a reference/page no.</b></p>	<p>Creation of a viable/sustainable cinema in Marlborough</p> <p>Page 29</p>
<p><b>Any other information about your project. (Limited to a 1000 characters)</b></p> <p>Building &amp; sustaining resilient communities,  Health and well being,  integration of military communities - 4MI Battalion have offered to help with events  Wiltshire's carbon footprint,  broadening the cultural offering  education of children and young people  We will consider and investigate  Integrated transport for outlying villages  Reduced ticket prices for young people  Reduced parking charges in Kennet Place for cinema and live content audiences  Supporting local businesses by advertising meal deals  Posters and banners in surrounding villages  We are supported by  Marlborough Town Council  Transition Marlborough  Marlborough Chamber of Commerce</p>	
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>

### 3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="6"/>	Female	<input type="text" value="5"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?  
Having created and maintained an audience, it will become self funding.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We will be able to judge by audience numbers and we will monitor and evaluate feedback from our supporters

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received

KVAT match funding

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*



Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)				
Year ending: 30.04.12	Month:	Year:		
A - Total income:	£2,891.88			
B - Minus total expenditure:	£2,145.09			
Surplus/deficit for year: (A minus B)	£746.79			
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£Nil			
5. Financial information – If you can claim back V.A.T. please <u>exclude</u> VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Satellite dish	£2,500	Own fundraising/reserves		£
Town Hall Rental	£1,100	Bar	P	£960
Cost of content	£5,807	Parish/town council	C	£2,500
Technical support	£200			£
Marketing & PR	£4,800	Trusts/foundations		£
Advertising	£1,440			£
Banners	£480	In kind		£
Posters & Tickets	£1,121	Volunteer time	P	£5,640
Travel expenses	£420			
Bar & Food	£544	Other		£
	£	Ticket salesr	P	£4,608
<b>Total Project Expenditure</b>	<b>£18,512</b>	<b>Total Project Income</b>		<b>£13,708</b>
<b>Total project income B</b>	<b>£</b>			
<b>Total project expenditure A</b>	<b>£</b>			
<b>Project shortfall A – B</b>	<b>£</b>			
<b>Grant sought from Wiltshire Council Area Board</b>	<b>£</b>			
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance     Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name 

Date: 14/01/2013

Position in organisation: Development Manager

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**







Reference No
Log No
For Office Use

<b>Councillor Initiative</b>
<b>1. What is the Initiative?</b>
To create electrical points along Marlborough High Street, thereby reducing both environmental and noise pollution during occasions such as the Mop Fairs, markets, etc..
<b>2. Where is the initiative taking place?</b>
Marlborough High Street
<b>3. When will the initiative take place?</b>
It will be put into effect during the resurfacing of Marlborough High Street in the summer of 2013
<b>4. What are the Community benefits/evidence of need/desired outcomes?</b>
a) reduction in noise and environmental pollution during the Mop Fairs, markets, etc.. b) creation of increased space which could increase ground rental to the local authorities. c) the reduction of costs for participants in the various events. d) the creation of an income stream that can be utilised to enhance the project. e) the potential of creating a recharging facility for electric cars.
<b>5. Who will Project Manage/be responsible for this initiative?</b>
Wiltshire Council has appointed a project officer for the project which will be organised by Marlborough Town Council in conjunction with the Marlborough Community Market and the Showmen's Guild of Great Britain. Engineer Gordon Olson, who was the organiser of the installation of electrical pointing in the Priory Gardens will liaise with the utility company.
<b>6. Costs/quotes/ match funding?</b>

Each point costs a maximum of £6,000. The funding from the Marlborough Area Board will provide initial funding for two points, although this could stretch further since Southern Electric has been approached for support in kind. Wiltshire Council has already agreed to give this. The Western Section of the Showmen's Guild of Great Britain will approach the national body for support. Marlborough Town Council and the North Wessex Downs Area of Outstanding Natural Beauty will also be approached.

## **7. Additional information**

Marlborough will be the first town in the UK to set out to create an environmentally-friendly fair. Such schemes are commonplace in continental Europe. Marlborough's initiative will doubtless be an inspiration to other places to follow suit and a great credit to the Marlborough Area Board, which enabled it to happen.

## REPORT ON PROPOSAL TO INSTAL ELECTICAL POINTS IN MARLBOROUGH HIGH STREET

Background: in September, 2012, Wiltshire Councillor, Nicholas Fogg (Nick), was approached by the Chairman of the Marlborough Chamber of Commerce, Paul Shimell, about the Marlborough Mop Fairs. It was accepted that, as Statute Fairs, established by Act of Parliament, the fairs had a right to occupy the High Street. It was felt, however, that something might be done to reduce the high levels of pollution caused by the generators. Nick agreed to take up the issue with the Western Section of the Showmen's Guild (SG), although he was aware that the fairs are organised around a street plan that it would be difficult to change. The SG was prepared to discuss the issue, but could not see how the proposed changes could be implemented. As a result, Nick suggested that electric points be installed in the High Street. These had already been successfully installed in the Priory Gardens by the Marlborough Arts Association. In November, a group from the Western Section of the Showmen's Guild (WSSG) inspected the High Street, together with Nick and Gordon Olson, who had overseen the system in the Priory Gardens. The Showmen stated that most towns and cities in France and Germany had installed such a system, but there was not a single place in the UK which possessed one.

There would be huge advantages in such a system being installed in the High Street. Amongst these are the following:

- a) the obvious reduction in pollution that would occur during the Mop Fairs with the absence of generators. This would include pollution caused by the fumes and also noise pollution which affects the many people who live in the High Street.
- b) The installation of electric points would also make more space available for further amenities, thereby potentially increasing the income to the local authorities involved.
- c) access to the facility for the Wednesday and Saturday markets, the community market and the various continental markets that take place on a regular basis.
- d) Access to the facility for other events such as the Christmas lights and Apple Day.
- e) An undoubted cost-saving to consumers, thereby increasing profitability and sustaining services to the public.
- f) The potential of creating an access charging point for electrically driven vehicles. Again this would have a sound environmental effect.
- g) The project would be self-financing after the initial outlay and could be expanded through the surpluses it engendered.
- h) It would involve the Marlborough Area Board in a project that would be an exemplar to other places.

For the Area Board to pump-prime such a project would address an important issue raised on page 23 of the Marlborough Area Plan, which refers to the difficulty of obtaining “adequate and sustainable funding for schemes enhancing the local environment”.

### Costings

Gordon Olson (GO) reckons that it would be necessary to have six points to provide access to electrics in the entire High Street. An initial survey demonstrated that this could be achieved without disruption to any other facility: the entire system would be non-obtrusive.

GO considered that each installation would cost in the region of £6,000. In practice this could well be lower. Wiltshire Council Highways Department has expressed enthusiasm for the project and an eagerness to discuss it (see Appendix A below). A project engineer has been appointed to manage their aspects of the project. Part of such a discussion would be to organise the installation of the electrical systems at the time of the forthcoming High Street resurfacing which would undoubtedly cut costs.

GO is also approaching Southern Electric (who provided the Priory Gardens scheme) and, if necessary, other utility companies to see what contribution in kind or otherwise they may be prepared to make to the project. They would have an interest in it in two ways. It would obviously increase the usage of their product. The scheme would also become a model project that would engender regional and even national publicity, thereby encouraging other places to consider such a provision. This would bring great credit to the Marlborough Area Board for its foresight in supporting such a significant scheme.

The WSSG has intimated its intention to approach the national body for funding towards the project. Other foundations could be approached, including the North Wessex Downs Area of Outstanding Natural Beauty which has EU funding that could be applied to this project.

Organisation: if Marlborough Town Council were to administer the scheme, there would be advantages and cost-savings in terms of the paying of VAT. Alternatively, it could undertake the organisational implementation of the project, which would amount to the same thing.

There are at least two organisations in Marlborough that are registered charities whose brief would amply cover the administration of such a scheme and they have already intimated their support for it. These are the Community Market and Transition Marlborough. Ideally they would plough back surpluses from the scheme into its expansion until the entire High Street is covered. Such an arrangement would represent self-help at its best.

Proposal: that in the light of the above, the Marlborough Area Board sets aside £12,000 of its surplus funding towards the provision of electrical points in Marlborough High Street.

### APPENDIX A

Letter to Nicholas Fogg from Jim Bailey, Major Maintenance Manager, Highways Asset Management and Commissioning, Wiltshire Highways and Transport

Hi Mr Fogg,

Sorry for the delay.

I have discussed the issue with the area team at Chippenham and have allocated a project engineer from our new consultants to manage the project. Jamie Adkins and I would like to meet with you for a preliminary discussion to discuss the scope of the proposed work and the Electrical proposal. Perhaps you would be kind enough give a couple of dates when you would be available to meet.

Regards

Jim Bailey

Nicholas Fogg  
January 14<sup>th</sup>, 2013

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## **Marlborough Area Board: Four Years of Accomplishments**

### **Working for the community**

Since 2009, local people have submitted 70 issues to the Area Board for action. 59 of these have now been resolved and the remainder are under active consideration at the time of going to press.

### **Supporting Communities**

Over the four years of being in place, Marlborough Area Board has supported a wide range of groups, clubs and communities from the local area. Over £160,000 has been awarded in this time, often helping to lever valuable additional funding into the area. The year 2011/12 exemplifies this: Marlborough Area Board awarded just over £69,000 of funding it held (from both Community Area Grant and Discretionary Youth Budget schemes). This level of support encouraged nearly £220,000 of projects and activities to take place in the community area over this time – a three-fold increase in the value of the Board's grants.

Examples of the projects funded by Marlborough Area Board over these three years include:

- Funding for village First Responder and defibrillator groups to provide life saving assistance
- Different forms of refurbishment work to village halls and scout huts around the area to make them more suitable and attractive for wider community use
- The re-instatement of a 16th century fireplace in one of Marlborough's most historic buildings
- Events and activities for young people including programmes of activities, supporting skateboarding competitions and building of skateparks
- Support to a community-run shop by providing equipment
- Providing equipment to local sports clubs to provide better facilities and to help train their Junior Academies
- Helping refurbish stables at a local Riding for the Disabled group

### **Community Area Transport Group**

Over the two years of CATG, the group has delivered a number of schemes in the area that have benefited the community. This includes a successful bid to the Highways Substantive Fund for additional contributions to a traffic management scheme in Winterbourne Monkton which otherwise would not have been affordable from the CATG budget. Other successful projects include:

- A pedestrian refuge on the A4 to allow people to cross safely to enjoy Savernake Forest
- Traffic management scheme on Ermin Street, Baydon near a children's playground
- A rota of locations receiving frequent visits by Speed Indicator Devices encouraging safer driving
- Improved street lighting at Chantry Lane, Marlborough
- An experimental one-way system at the west end of Marlborough High Street by St Peter's church
- A selection of C-class roads chosen for a speed limit review
- An extension to the existing footway at Oxford Street, Aldbourne
- Establishing successful Community Speedwatch groups



Marlborough's tent at the Jubilee event in Salisbury

### **A year of celebration**

As part of the Queen's Diamond Jubilee celebrations held in Salisbury, Marlborough Area Board was asked to provide a jousting tent showcasing what makes the area so special. With so much high quality landscape, heritage, culture and produce in the community area, it was difficult to narrow this down. Marlborough Area Board also funded 13 very successful local jubilee celebrations.

### **Working with Partners**

Marlborough Area Board was instrumental in encouraging the establishment of the community area's Parish Forum. This group, made up of all the parish councils from the area has developed a strong presence in the area and makes a valuable contribution to both ABC meetings and full Area Board meetings.

### **Looking to the Future**

Marlborough Area Board is now engaged in the development of the local Youth Advisory Group. The Area Board is also working with young people to provide floodlighting to the popular Skatepark in Marlborough so that this popular facility can continue to be used throughout the dark winter months.

The Area Board is at the heart of creating and encouraging local networks. The voluntary sector "market place" held on 25 September 2012 was the start of this, with 20 local clubs, groups and organisations coming together, facilitating networking opportunities where the "assets" and "needs" are made known and shared.



## Feedback from Community Area Grant Recipients:

**The Social Centre, Avebury:** awarded £1,950 to improve stage lighting equipment

Our newly-installed stage lighting has already transformed performances at the Social Centre in Avebury, and opened up exciting possibilities for future events. We could not have afforded this versatile lighting without the generous grant from the Marlborough Area Board (covering half of the total cost), and we are enormously grateful for its support.

The lighting was installed in September 2012 in readiness for our second village pantomime in November - "Wendy's Wishing Tree". Having permanently installed ceiling lighting made a tremendous impact on this year's panto performances, eliminating previous awkward stage shadowing and enabling use of the entire stage area. We received many positive comments on the vastly improved presentation due to the more professional lighting arrangement. The total audience over four performances numbered approximately 225 people, representing a large part of our local community as well as guests from further afield. The pantomime programme acknowledged the Marlborough Area Board's financial support with thanks.

The lighting has also been used more recently for an 'Open Mike Night', with excellent feedback received on the great atmosphere generated by the quality stage lighting. Rural Arts Wiltshire will be performing in the Social Centre again shortly, and we can be confident that our adaptable lighting system will enhance the performance. As our confidence grows, so the lighting can be available for more varied functions.

As a result of having this superb new equipment, four young people have expressed an interest in learning how to operate the lighting system. We are delighted to be arranging a training session with the lighting installation company for them. This will be a wonderful youthful boost to our Social Centre team and is precisely what we had hoped would result from this investment.

The Social Centre, Avebury is delighted to have benefitted from the support of the Marlborough Area Board, and we thank the members of the Board for enabling this splendid improvement to our facilities.

JAN RENDLE,  
On behalf of Avebury Social Centre



**Aldbourne Dabchicks Cricket Club:** awarded £932 towards new training facilities

Aldbourne Cricket Club was able to erect a cricket net in the village due to the Marlborough area Board Grant. The club was able to fund the concrete base and a small part of the net cost but the balance of the frame, net and matting was covered by the grant.

Although the cricket club has been in existence since it reformed in the mid 90's all games are played away as there were no cricket facilities at all in the village. Therefore the fact that we were able to erect a net in the village has greatly helped to raise the profile of the club locally in addition to providing a practice facility for the team. We are now able to hold regular evening practice sessions during the season which should help us attract new players and in particular encourage youngsters (both boys and girls) to join the club or simply use the nets just to have a practice. The nets are available for use by the village youth at any time.

In August during the Wiltshire national play day the cricket nets were used to provide cricket training for those in attendance and this will be repeated in 2013.

The club are very grateful to the Board for this grant which has really improved the sport facilities for the cricket club and for the village generally.

Martin Bennett  
Treasurer  
Aldbourne Cricket Club

# Marlborough Community Area Board Police Report

29<sup>th</sup> January 2013



## 1. Neighbourhood Policing

**Team Sgt:** Vincent Logue

### **Town Centre Team**

Beat Manager – PC Anthony Boardman  
PCSO – Mark Braithwaite

### **Rural West Team**

Beat Manager – PC David Tippetts  
PCSO – Pauline Ritchie

### **Rural East Team**

Beat Manager – PC Jeremy Batchelor  
PCSO – Jonathan Mills

## 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

☐ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## 3. Police and Crime Commissioner: Mr Angus Macpherson

PCC website: [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)

## 4. Performance and Other Local Issues

Without a doubt the main headline news for me is the award of an MBE to Special Constable Mike Tupman for services to policing and to the community of Marlborough. Mike became a Special Constable in 1985 and is one of the longest serving Special Constables in Wiltshire, if not the country. His award is thoroughly deserved. May he continue to support local policing for years to come. I hope his efforts will be a catalyst for other members of the community coming forward and volunteering in some capacity.

I am also very pleased to welcome a new member to the local policing team. Melina Vitale joins us as a Special Constable and will be tutored by my team in Marlborough.

In the previous report I informed the meeting that offences of burglary and vehicle crime continued to cause us concern. Prior to Christmas a team of 35 Officers spent three nights focusing patrols solely on the rural communities in Wiltshire. This activity mirrored other forces including Hampshire and Thames Valley, also suffering similar offences. To continue this effort I have secured resources and funding for additional patrols during the month of January. The focus will be East Wiltshire, the areas between Marlborough and Amesbury. The performance figures below also identify that burglary and vehicle crime are areas

where I need to focus my resources, despite the increase in these crimes being relatively small numbers.

A male who was identified as being a prolific criminal in the Marlborough area and throughout Wiltshire has recently been sentenced to 8 years imprisonment. This followed his involvement in a Robbery and a series of burglaries. A great deal of intelligence was given to us by the community assisting us to identify, arrest and prosecute this male.

Over the weekend between Christmas and New Year and on New Year's Eve we had an unusually high number of assaults within the town centre. These were mostly alcohol fuelled, by people known to each other. We also had to record their counter allegations. This accounts for the increase in violence against the person over the reporting period and an increase in detections from 46% to 53%. The information we have gained will be used to work with licensed premises to ensure the same does not happen next year.

Marlborough remains an area with a low volume of crime and improving detection rates. The local police team will continue their efforts to further improve on these results.

**CRIME & DETECTIONS (January 2011 – December 2012 compared to previous year)**

EH Marlborough	Crime				Detections	
	January 2011 - December 2011	January 2012 - December 2012	Volume Change	% Change	January 2011 - December 2011	January 2012 - December 2012
Victim Based Crime	676	663	-13	-2%	18%	17%
Domestic Burglary	28	30	2	7%	11%	7%
Non Domestic Burglary	111	98	-13	-12%	1%	2%
Vehicle Crime	122	145	23	19%	2%	3%
Criminal Damage & Arson	146	96	-50	-34%	27%	16%
Violence Against The Person	68	95	27	40%	56%	53%
ASB Incidents (Year to Date)	335	263	-72	-21%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Domestic Burglary in the previous 12 month period (December 2011 - November 2012).

\* Detections include both Sanction Detections and Local Resolution

**Crime prevention**

Prevention of crime is easier than catching criminals! I as part of these reports I will occasionally print crime prevention advice either on specific trends we have identified or general matters. Please consider how you, working with us, can disseminate this advice to our wider communities in support of making Wiltshire the safest County. For this month I will include general advice to prevent burglary, non-dwelling burglary and vehicle crime.

1. Burglary:

- o Always close and lock doors and windows when leaving the house or going to bed. Do not assume someone else has done it.
- o Keep house or car keys away from immediate access and away from doors.

- Only keep low value costume jewellery in your jewellery box. Any valuable or sentimental items should be kept hidden somewhere other than the bedroom – the kitchen, bathroom or loft for instance. Keep a photographic record of the items.
  - Make your property identifiable by using a property marking system such as Smartwater or Selecta DNA. These can be used on even small items like jewellery.
  - Register all items that have a serial number with [www.immobilise.com](http://www.immobilise.com). This will assist police to establish ownership should they be recovered having been lost or stolen. Knowing who property belongs to helps police to prosecute offenders.
  - If going away, put lights on timers to reflect your movements as if you were there.
  - If you have an alarm - use it.
2. To prevent items being stolen from garages sheds and other buildings outside the main residence:
- Chain equipment together and secure with a closed shackle padlock.
  - Put back plates on shed hinges and handles to prevent the screws being pulled through the wood. Secure with a closed shackle padlock.
  - Board over or grille windows in sheds and garages to prevent thieves gaining access through the window.
  - Paint power tools with your postcode in a bright paint.
  - Add secondary locks to garage doors to supplement factory locks. Secure up and over garage doors to ground hasps.
  - Install a garage or shed alarm. Inexpensive and an effective deterrent.
  - Install security lighting
3. Vehicles:
- Never leave anything valuable in your car, especially handbags, laptops and sat navs. Ever.
  - Leave the glove compartment open when parked to show there is nothing of value inside.
  - Park your car in a well lit area. If parked on a drive, close the gate if you have one and park as close to the wall/garage/house as possible.

**Inspector Matthew Armstrong**  
**15/01/2013**

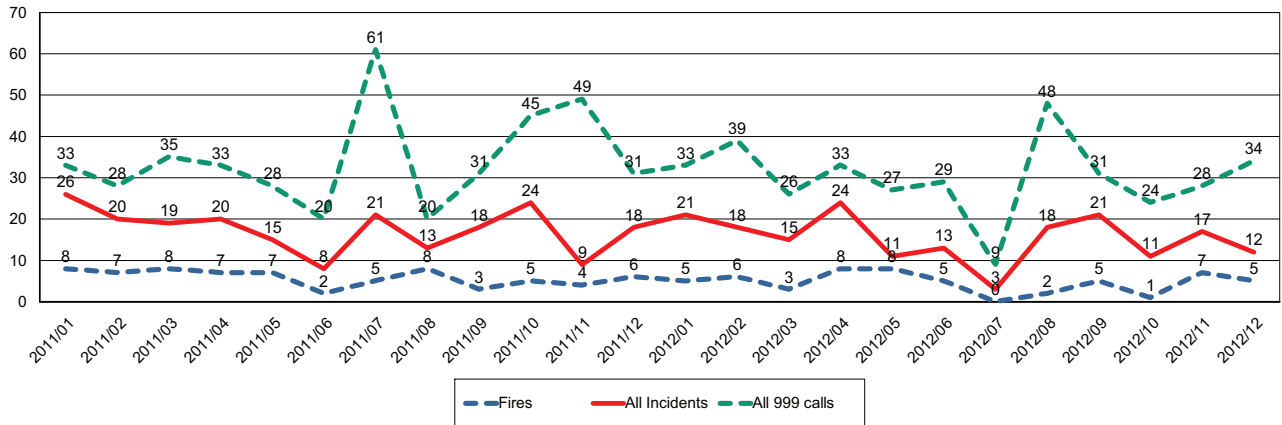
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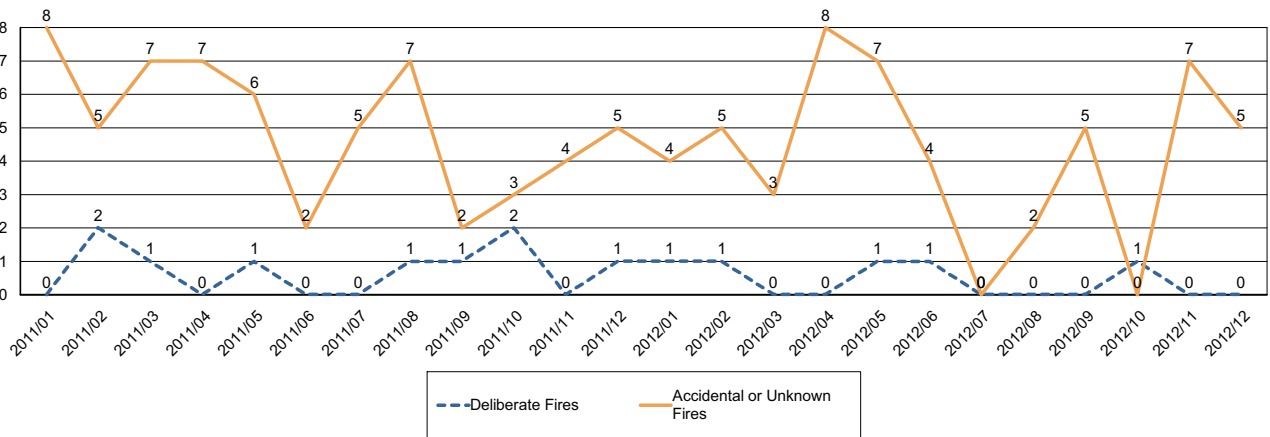
## Report for Marlborough Area Board

The following is an update of Fire and Rescue Service activity up to and including December. It has been prepared using the latest information and is subject to change.

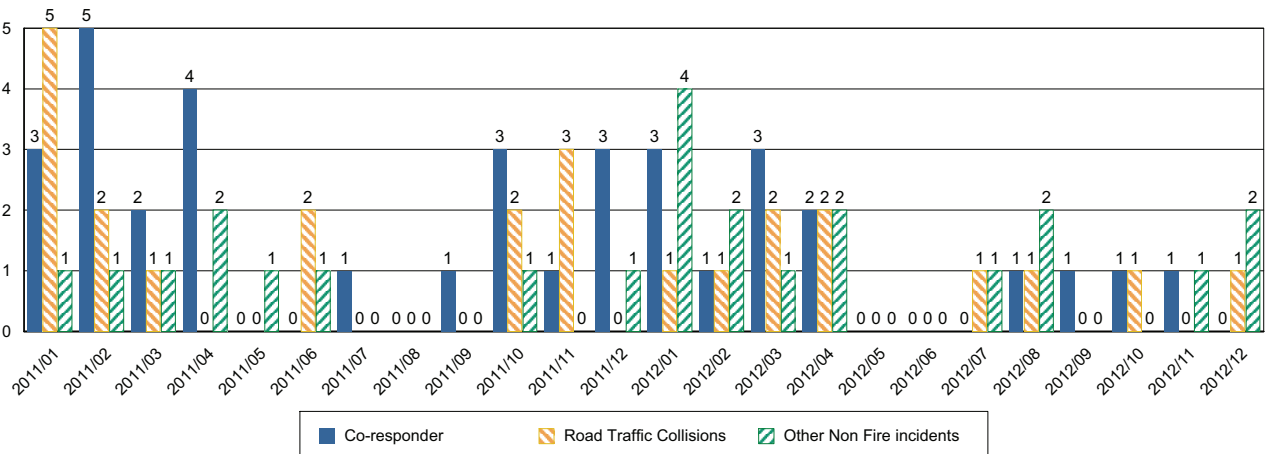
### Incidents and Calls



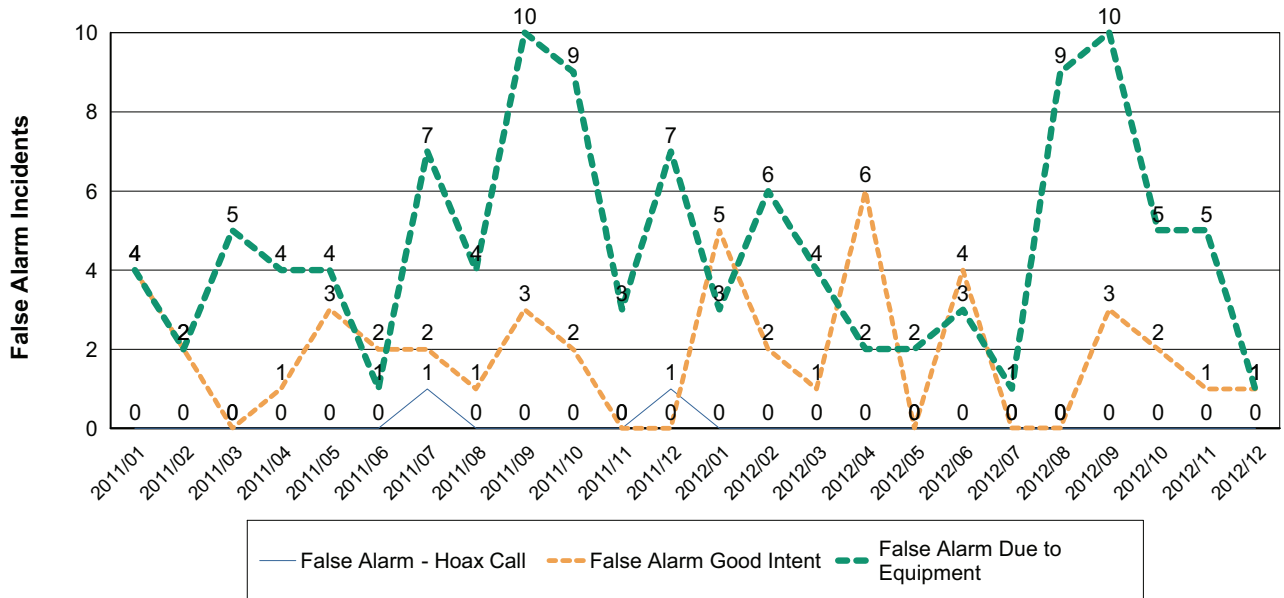
### Fires by Cause



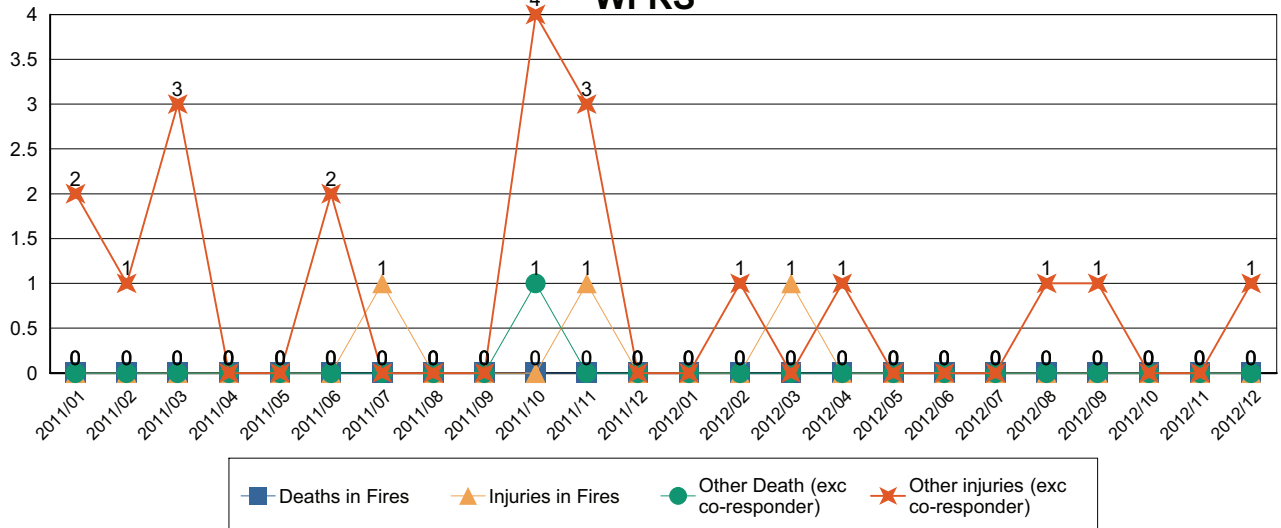
### Non-Fire incidents attended by WFRS



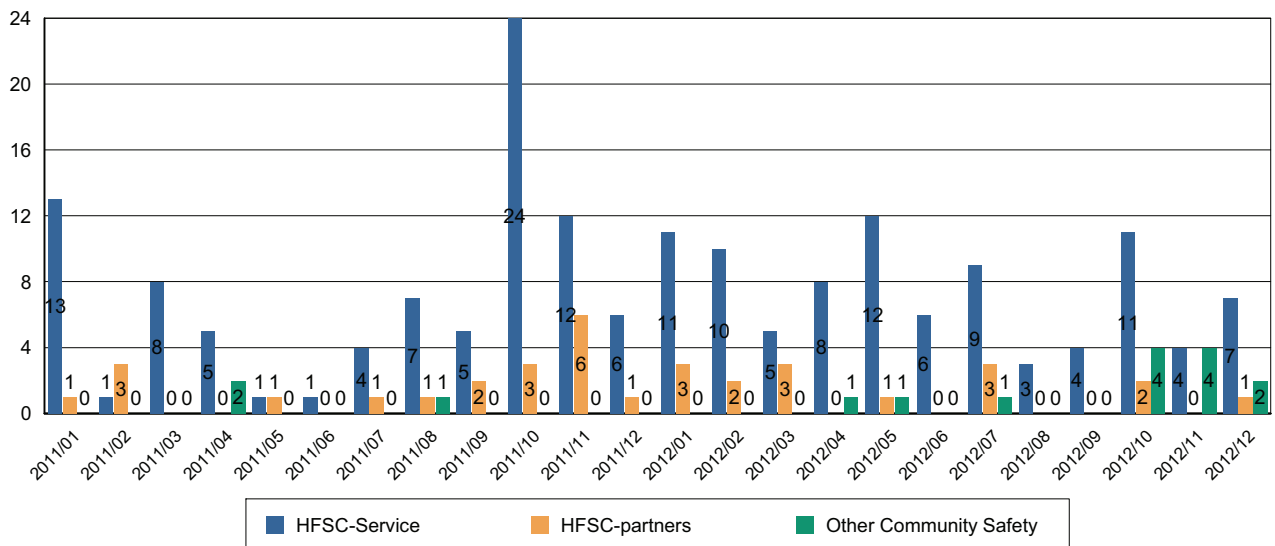
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf



## December 2012 update

### Get the jab, get Flu Safe

NHS Wiltshire is encouraging people to have their flu jab. Flu is a highly contagious infection that anyone can catch, but it can be very serious for some. For most people flu is a relatively mild illness from which they recover in a week or two – yet every year people become seriously ill because they don't get their free flu jab.

People in the 'at risk' group are more vulnerable to the effects of seasonal flu and it's recognised that they can go on to develop a more serious illness, such as bronchitis and pneumonia.

Flu is not the same as a cold and it affects people of all ages. If you're in any of the at-risk groups listed below you can get a free flu jab from your GP.

- everyone aged 65 years and over (including those who will be 65 by March 31 2013)
- all pregnant women irrespective of their stage of pregnancy
- Adults and children over six months with long term heart, lung, kidney, liver or neurological conditions
- people with diabetes
- anyone who has a reduced immunity because of an illness or medical condition
- people with asthma
- anyone in long-stay residential care
- carers of disabled or elderly people and healthcare workers that are in direct contact with patients

The flu jab is completely safe, even for pregnant women, and it can't give you flu as it does not contain any live virus.

Get the best protection for yourself and your family by being flu free this winter and book your appointment today.

### Choose Well campaign

NHS Wiltshire is appealing to the public not to go to A&E departments this winter unless they genuinely have a very serious or life threatening health problem.

Every year hospitals report that the number of people using A&E inappropriately is increasing – costing the millions of pounds – when there are more suitable health services available.

The Choose Well campaign aims to encourage people to find a more appropriate service for minor injuries and ailments. In particular, the campaign will focus on providing information to:

families with young children

young people aged 15 – 24

people with long term conditions such as diabetes or respiratory problems.

The Choose Well campaign asks the public to think about how serious their health problem is and then choose the right service:

- For very minor problems such as a hangover, indigestion, or a grazed knee, people should self-care
- For minor infections, coughs and colds, advice can be given by local pharmacies
- For ailments such as stomach pain and vomiting, a persistent cough or ear pain call your GP surgery, visit your local walk in centre or your minor injuries unit. Details can be found at [www.nhs.uk](http://www.nhs.uk) A mobile phone friendly web-link is also available at <http://bit.ly/nhsnwQR>

If you are not sure which service to choose, call NHS Direct on 0845 4647.

### **Non-Urgent Patient Transport Services**

The Department of Health defines non-emergency Patient Transport Services (PTS) as the non-urgent, planned, transportation of patients with a medical need for transport to and from a premises providing NHS healthcare and between NHS healthcare providers.

This can and should encompass a wide range of vehicle types and levels of care consistent with the patients' medical needs.

We are seeking the opinion of local people who use non-urgent patient transport on how the current service is being provided and encourage you to complete the questionnaire and share your views.

Please go to our website to complete our questionnaire:

<http://www.wiltshire.nhs.uk/Default.aspx.LocID-01Inew02q.RefLocID-01I007003001.Lang-EN.htm>

If you would like a hard copy of the Questionnaire, please call the communications department on 01380 736010.

The next PCT Cluster Board Meeting will be held on **Weds 23rd January** – venue TBC. Members of the public are welcome to attend. Papers are published a week before the meeting on [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk) or on request from Stacey Saunders, NHS Wiltshire, email: [stacey.saunders@wiltshire.nhs.uk](mailto:stacey.saunders@wiltshire.nhs.uk)

# CAYPIG Meeting

Community Area Young People's Issues Group

28<sup>th</sup> November 2012

## MINUTES

### APOLOGIES

John Mills – PCSO  
Jordan Ball- Young Person  
Richard Harris Locality Team Leader  
Jema Matthews – IYS Youth Worker

### WELCOME/THOSE PRESENT

Jan Bowra – IYS Youth Development Co-ordinator  
Andrew Jack – Marlborough Area Board Manager  
Cllr Jemima Milton – Area Board/Wiltshire Council  
PJ Rebbeck – IYS Volunteer  
Jenny Bowley – IYS Youth Worker  
Katherine Ford – Young Person (chair)  
Amy Bush – Young Person (minute taker)  
Imogen Richardson – Young Person  
Kerry Rebbeck – Young Person

**The group was informed that Cllr Peggy Dow was unable to attend**

The meeting began with an Ice Breaker – everyone was put into 2's and was asked to reveal 3 things that people may not know about them.

**To release individuals from embarrassment – we won't be listing what was revealed**

The chair updated the group on what the young people's issues group have been up to since the last CAYPIG – mainly funding raising for the lights.

The young people have currently raised approximately £500.

### THE AGENDA

The group were split into 2 groups

**Group 1** had the opportunity to review and discuss whether the Community Grant was adequate for young people to complete.

Andrew Jack suggested that the details of the application should be kept but may be certain amendments could be made. Will discuss with the rest of the Area Board



While **Group 2** – worked on completing a grant from ASTER



Having discussed the contents of the grant and realizing that some of the information required, needed more details –Cllr Jemima Milton suggested that completing the grant should be done at a later date in order for the relevant details required can be included.

The group agreed-Cllr Jemima Milton also agreed to help with the application when the young people were ready to complete it

## AOB



Jan updated the group on the current situation on involving young people in the Youth Advisory Group.

Several young people from the Youth Council (St John) have signed up to get involved; the challenge now is to choose which out of the list will be appointed to represent the school.

Young people to represent the following groups are still required....

**Voluntary Sector**  
**Faith Groups**  
**Teenage Parent**  
**Young Person who used to be in care**

Andrew Jack is still waiting for the following representatives, to represent:

**Voluntary Sector**  
**Parish Council**  
**Town Council**  
**NHS**  
**Local Business**  
**Police**

Special thanks were given to Cllr Jemima Milton for representing the Area Board

## Further information

For further information on how to get involved and/or to be a part of the Youth Advisory Group, please see details below:

**Jan Bowra/Katherine Ford**

**01672 512762**

**[Janette.bowra@wiltshire.gov.uk](mailto:Janette.bowra@wiltshire.gov.uk)**

**The dates of the next  
CAYPIG meetings will  
follow in the New Year**

**Merry Christmas!**

## Marlborough Area Board Forward Plan

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Location	Possible Area Board Agenda Items	Cabinet Member Attending	Other items/events (provisional)
28 May 2013	TBC	<ul style="list-style-type: none"> <li>Election of Chairman and Vice-Chairman</li> <li>Reconstitution of Sub groups – Community Area Transport Group and Shadow Community Operations Board.</li> <li>Appointments to Outside Bodies</li> </ul> <p>Standard items including Updates and Community Area Grants</p>	TBC	
16 July 2013	Broad Hinton Village Hall, Yew Tree Lane, Broad Hinton SN4 9RH	<ul style="list-style-type: none"> <li>Standard items including Updates and Community Area Grants</li> </ul>	TBC	
24 Sept 2013	Marlborough Town Hall, 5 High St, Marlborough SN8 1AA	<ul style="list-style-type: none"> <li>Standard items including Updates and Community Area Grants</li> </ul>	TBC	

Community Area Manager: Andrew Jack ([andrew.jack@wiltshire.gov.uk](mailto:andrew.jack@wiltshire.gov.uk))  
 Service Director: James Cawley ([james.cawley@wiltshire.gov.uk](mailto:james.cawley@wiltshire.gov.uk))  
 Senior Democratic Services Officer: James Hazlewood ([james.hazlewood@wiltshire.gov.uk](mailto:james.hazlewood@wiltshire.gov.uk))

Updated: 11 December 2012

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